

**Health Officer Association Board Meeting Minutes**  
**March 29, 2011**  
**Local Government Center**

Present: Judy Jervis, Cec Curran, Donald Bent, Chuck Stata, Dennise Horrocks, Wayne Whitford, Bill Oleksak and Louise Merchant Hannan

Absent: Steve Cunningham

Guest Speaker: None

Meeting commenced at 9am

Minutes: January 26, 2011 minutes:

There was a motion by Chuck Stata to accept the minutes and Dennise Horrocks seconded the motion. All were in favor and the motion passes.

February 24, 2011 minutes:

Motion by Bill Oleksak to accept the minutes and seconded by Wayne Whitford, all were in favor and the motion passes.

Treasurer's Report:

On February 28<sup>th</sup> there was an ending balance of \$7,337.65. The NHHOA had a total of 101 members on 3/17/11 for a total of \$2760.00 in dues.

Note for the next meeting – ask LGC for NHHOA database listing of membership.

Bill had an idea of comparing the building officials with the membership of the NHHOA. Judy will check with Wayne Richardson.

Correspondence to the Board: None at this time.

Board Business:

Old Business:

RSA 155A-7/155A-10 gives authority to the State Fire Marshal's Office to designate by agreement anyone to act as a building inspector.

Spring Conference:

Louise discussed that two sessions of the HOA conference would be taped and the board is requesting to have a master copy of the tapes from the mold and the legal sessions for their reference.

The board also had a question on how the health officers would handle calls from the public on radiation. The board would like someone from the state to discuss radiation at the spring conference.

Beth Bartlett had a request to have the NHHOA give out our logo as patches at this conference. The Board was not in favor of this

Two \$50 Gift Certificates to the Common Man chain of restaurants as a raffle for the spring conference and we will be selling our health officer logo shirts.

Food for the Spring Conference:

The prices have increased for the caterer.

Will order the standard continental breakfast.

Executive Lunch Sandwich Platter at \$11.25 per head.

Desserts do come with that with an extra half order of the total head count.

Louise will bring nametags.

Certificates of attendance, Judy will follow up on.

Bill will check on the cost of mugs.

Display Tables: There are only going to be 3 tables which will be from Atlantic Pest Control, Rad Health and U-Lowell Mass.

Committee Reports:

Legislative Update – Chuck will assume this role and will work with Cordell Johnson.

HB 446 has to do with the elimination of certain licenses such as cosmetology. HB 530, HB 480 Lead Bill is retained in committee. HB 422 was inexpedient to leg.

Council on the Relationship of Public Health and the Environment – Cec, new layer Environmental Tracking Meeting on April 8<sup>th</sup>. Cec will report back to us on that meeting at our next board meeting.

Emergency Preparedness Committee – Chuck, June 7 date. The HO session is on Food Security.

Regionalization Task Force – Judy/Louise, nothing new to report at this time.

Pandemic Planning Committee – Bill reports committee non-existent

Nuisance Task Force – Louise, will prioritize in Federal FY 2011

Bed Bug Commission – Dennise, have not heard anything new. Louise mentioned to Dennise to touch base with Phil Alexakos in Manchester because there is a committee that she may be able to join.

Arboviral Task Force – Dennise, meets once a year. Dennise was able to make sure her correct information was conveyed to the proper people and Louise made sure that Dennise and Brian had the proper materials from the meeting. The year-end meeting and the Task Force meeting were combined into one meeting this past year.

NEHA – Don, Chuck and Cec will receive the magazine. E-learning are Chuck, Cec, Wayne, Don and Louise

Other Committees - All

New Business:

Chuck volunteered to create a boilerplate ordinance informational language document that can be distributed to all communities to use as a resource for the new indemnification law that has been passed allowing health officers to be indemnified by the state (RSA 33:104). This information can be included in the Health Officers' Manual. He will have the example ready for the HOA conference packet insert.

Chuck attended meetings on the Northern Pass power line that is coming through the state from Canada and updated the board on what was discussed at these meetings. There was a rep there and people do not understand the health impact of high-tension lines, the right-of-way issues, and the public taking of lands that this power line issue can cause.

Feds - allowing power lines coming into the US, nothing to do with people's concerns. There are no standards.

Other Issues and Concerns of the Board:

There was a general discussion of issues that Wayne had from our previous board meeting that Louise was able to address since she was not able to attend the last board meeting.

HOL Priority Projects for Federal fiscal year 2011

Louise will be focusing on the Health Officers' Manual as a project for the month of April.

Chuck proposes regional health officer orientations. Chuck feels that having two health officer orientations in the Northern part of the state and the Central part of the state would be a good idea.

Chuck would like to see the HO Manual on the website. ( It is on the website)

Nuisance guidelines will be prioritized to be completed by September. ( Is it available for the HOA Brd to review?)

Information relative to reorganization and reallocation of resources and consistent communication to the health officers and DHHS.

Wayne would like to have a representative from DHHS and DES to discuss legislation and budget concerns at a future board meeting.

Next Meeting Date and Topics: April 20, 26 or 27

The meeting was adjourned at 11:57am. Motion to adjourn made by Dennise and seconded by Cec. All were in favor.

Respectfully Submitted,

Louise Merchant Hannan  
Program Planner and Secretary  
New Hampshire Health Officers' Association