

NH Health Officers Association
Executive Board Meeting November 5, 2012
Local Government Center, Concord, NH

Meeting was called to order at 9:15 am

In attendance: Judy Jervis, President; Chuck Stata, Dennise Horrocks, Cec Curran, Bev Drouin, HOL; Arthur Cappello, Brian Lockhard, treasurer; Wayne Whitford

Absent: Don Bent, Bill Oleksak

Minutes of the September 20, 2012 Executive Board meeting were reviewed. One revision was made by Chuck; to add him to the attendees. A motion was made to approve the minutes as revised by Chuck, seconded by Dennise and approved by a vote of the board.

Conference

- There was concern about the food at the October 25th conference
 - No juice, cookies not as expected
 - Will talk to the caterer about the problems. There is a long record with problems
 - The food bill was \$1,500. Hold off on paying bill until issues are discussed with LCG
 - There were enough sandwiches. There was a tray left over
- There were 62 attendees, 40 evaluations were received. Attendance was about average for the last few conferences.
 - All speakers were good
 - The legal issues presentation was good, very interactive and got a little carried away.
 - The speakers need to restate the audience questions so they can be heard.
 - All speakers need to wear microphones
 - Condemning building procedures, police, fire, code enforcement
 - Bev is waiting for a copy of Christine's presentation
- Spring 2013 Conference
 - Tentative dates May 9 or 16 need to confirm that we can use the LGC room
 - Topic ideas: Right to Know; Record retention; USDA Low interest loans; Roundtable discussion; floodplain maps; Housing; Department of Education inspections- 5 year inspections; HB 514 Update; Notice to vacate (RSA 147);

Financial

- Brian called the bank about the CD
 - Rates are .1% for money market deposit and .25% for CDs
 - A motion was made by Wayne to go with the one year CD (2@\$5,000)

New Board member

- Arthur Cappello, Health Officer in Wakefield & New Durham, who was elected at the conference, was welcomed to the board.

COSH Training is coming up on November 16

Service Provider

- It was agreed to go with Cornerstone Management. Judy will meet with Cornerstone (Walter Perry) She will send out a meeting summary
- There was a discussion of the intentions of the LGC letter
 - LGC meeting rooms available for board meetings
 - Critical services needed:
 - Financials
 - Central file/ mailing address
 - Membership database
 - We can do the website on our own? Dennise will check with Cornerstone and LGC

Committee Reports

- Arboviral: The season is over
- Emergency Planning: Bill McKinney is representing the association
- Legislation: The HB 514 Committee adjourned and filed its report. Chuck requested a copy of the final report.

New Business

- The NH Health Officer's Association received an achievement award from the NH Coalition for Occupational Health & Safety. Chuck received the award for the assoc. at the COSH dinner.
- Officers: Cec Curran was nominated for another term as vice president
- There was a discussion on the mailing sent out by an asbestos testing firm using the health officer's name and website in their advertising inferring endorsement. A letter will be sent to LGC as their website was used in the mailing.

DHHS Update: Bev Drouin

- Bev to hold meeting on homesteading
- Nuisance guidelines: DHHS is hiring a contractor
- Health officers as Agents of the State – RSA applied by the state for emergency situations
- Boil orders: information will be developed

Next meeting:

- Exec. Board Luncheon Meeting: December 13 at 11:30 at the Red Blazer
- Exec Board meeting: January 8, 9 or 10, 2013 at the LGC

Meeting adjourned 11:15

Submitted by Wayne Whitford