



# New Hampshire Health Officers Association

## Executive Board Meeting Minutes

Monday May 18, 2020

Via Zoom Video Meeting Platform

### I. Call to Order

President Arthur Capello called the meeting to order at 2:08 PM via Zoom Meeting Platform NH.

### II. Attendance

Arthur Capello, President  
Wayne Whitford, Vice President  
Brian Lockard, Treasurer  
Dennise Horrocks, Secretary  
Rene Beaudoin  
Ron Beard  
Heidi Peek  
Ron Eisenhart  
Dennis Roseberry  
Denise DeBlois  
Matt Cahillane, Program Manager, HOL  
Sophia Johnson, Health Officer Specialist  
Nancy Kilbride, Events Your Way  
Absent:  
James Murray

### III. Approval of Minutes deferred till next meeting

### IV. Treasurer's Report- Brian Lockard/ Nancy Kilbride

- a) Nancy reported that membership is still coming in. Currently there are 157 members, there were 203 last year. Total checking and Money Market = \$12,512. Mid to end of summer, we should send out another notice for membership. Treasurer's report accepted.

### V. Training Needs

- a) Review recent zoom meetings/ webinars for HO's
  - Matt gave a special thanks to Sophia for spearheading the zoom meetings/ webinars. The first webinar "Role of the Health Officer", had 76- 78 participants. The second, "Retail & Cosmetology" had 38 participants. The Board thought the webinar was productive, and a good opportunity for HO's to express their comments and questions. The next webinar in the series will be on Restaurant guidelines. Sophia will put out the slideshows via the listserv, and the audio version on the website.

- b) How do we respond to training needs for Health Officers?
- Sophia is working on a COVID-19 webpage for HO's with the training resources, and helpful links.
  - Should we prepare a survey to gauge training needs? The Board agreed on development of a survey monkey for COVID-19 response for HO's.

#### **VI. Health Officer Liaison Updates/ Health Officer Manual Update- Sophia Johnson**

- a) The Board reviewed the draft compliance checklists. Sophia and Matt were getting many calls about non-compliance, that these checklists were developed for each reopening sector. This is basically the guidance put into a checklist format. Sophia is waiting for the recent updated restaurant guidelines to complete that checklist.
- b) Matt and Sophia mentioned that the checklists were being held up in draft waiting for final approval from DHHS. The Board agreed to approve the checklists, put the NHHOA seal on them, and get them out to the HO's to assist them with response. Nancy will work on getting the seal on them and getting them on the website. Sophia will send them out through the listserv.

#### **VII. COVID-19 Response**

- a) HO's are being left out of a lot of conversations. The State wants us to evaluate if there is non-compliance, but not PD/FD, as they do not want to deal with it. They are not asking our opinions.
- b) HO's assess, but what guidance is at the PD or FD level? Who is in charge?
- c) Determining the status of HO's as first responders. The SEOC said HO's are definitely first responders, but GOFERR said HO's are NOT first responders and not eligible for any stipends.
- d) HO's are part of the remediation process but are not included for opinions or enforcement.
- e) Board members shared stories of frustration around enforcement.
- f) The Governor is concerned how Self-Inspecting Cities/ Towns are adding additional enforcement to what happens in out towns regarding reopening guidelines.
- g) Biggest success of the response is the clinical side of the response and contact tracing.
- h) The SEOC does a good job, but there is a gap without HO's.

#### **VIII. Committee Reports- deferred till next meeting**

#### **IX. Next Meeting and adjournment**

- a) The next zoom meeting will be meeting will be June 18, 2020 at 2:00PM
- b) The meeting was adjourned at 3:20PM.