



New Hampshire Health Officers Association

Executive Board Meeting Notes

December 19, 2023

11:30 am – 1:00pm

In person meeting – Red Blazer

- Call to Order - Wayne Whitford, President

- Attendance
 - Wayne Whitford, President - present
 - Brian Lockard, VP & Chair for Advocacy Subcommittee - present
 - Denise DeBlois, Treasurer - present
 - Sophia Johnson, DPHS Health Officer Liaison Unit - present
 - Beverly Drouin, DPHS Health Officer Liaison Unit - present

 - Rene Beaudoin, Chair for Data Subcommittee - absent
 - Heidi Peek-Kukulka - absent
 - Ron Eisenhart - absent
 - Nancy Kilbride, Events Your Way – absent
 - Courtney Bogart – absent
 - Liam Ehrenzweig, Chair for Communication/Marketing Subcommittee - absent

- Approval of November Minutes -
 - Brian motioned to approve; Denise seconded this. All members approved.

- Treasurer's Report –
 - Wayne motioned to approve; Denise seconded this. All members approved.
 - Discussion about financials and concerns about steady decline in available funds.
 - Discussion about Executive Board developing a detailed scope of work for Events Your Way. **Wayne** to schedule time to meet with Nancy in January to review and firm up scope.
 - Discussion of investments and most appropriate vehicle (CD, money market, T Bills)

- Subcommittee None available

- New Business
 - The DPHS vacant HO Liaison position will not be filled until January 2024.
 - Executive Board Communication to Membership - **Wayne** to distribute a communication to the membership at least four (4) times annually starting with a

- ‘Holiday’ message that includes YTD summary and HH&S Legislative Committee report. He will need group email list from **Nancy**.
- Membership Subcommittee (Wayne, Beverly & Nancy) to meet to discuss
 - Collaboration with the NH Fire Chiefs Asc in Membership
 - Pro-rated membership rates
 - Increasing rates
 - Defining value of being a member
 - Discussion of mentoring new members, affiliates, & posting meeting minutes on website.
 - **Beverly** to schedule this meeting for January.
 - Professional Development Subcommittee
 - Pamela Fortner (Swanzy) and Lisa Bechok (Pittsburg) are going to co-chair that effort. Both were unable to attend today’s meeting. They are also interested in being on the board.
 - Spring HO Meeting sponsored by the DPHS Public Health Laboratories
 - \$30,000 in funding is going to CHI and will come to the NHHOA through an MOA. CDC grant funding may not pay for food. NHHOA may be responsible for this.
 - **Nancy** is searching for a venue that can hold up to 150 people
 - **Marketing & Outreach subcommittee** to assist with website, save the date, and poster marketing this event.
- Next Virtual Meeting is scheduled for January 2024.
- Adjournment – Wayne Whitford, President