

New Hampshire Health Officers' Association

Executive Board Meeting

21 September 2017

MINUTES

MEETING: The meeting was called to order at 9:00 am at NH Municipal Association, Concord, NH

ATTENDANCE: Arthur Capello, president; Matthew Cahillane, HOL; Wayne Whitford, vice-president; Brian Lockard, treasurer; Matthew Cahillane, HOL; Dennise Horrocks; Dennis Roseberry; Heidi Peek, secretary; Rene Beaudoin; James Murray; Nancy Kilbride from Events Your Way, LLC

MINUTES: 29 August 2017 minutes approved. Date to be changed.

TREASURER'S REPORT: Brian and Nancy presented monthly budget outline. Shows expenses and revenue on a monthly basis, and tracks events. Will show the year end. Can break down workshops, to show costs and income. Can also track when card has been used, can break down purchases. Nancy asks for feedback.

COMMITTEE REPORTS:

Arboviral-1 + human Powassan, 1+ human JCV, in Dover and Hanover. 4+ WNV mosquito batches in Manchester (2), Keene, and Nashua. DHHS developed Zika Response plan. End of mosquito testing in mid-October. Risk over until 2nd hard frost.

NHPHA/Legislation-Matt attended hearing regarding pesticide use around where children may be. Changes to septic rules regarding town/city approval for failed systems as of 16 September. Hopefully DES will discuss changes at Fall Workshop. Reason for change is that some towns take too long to approve. Still have to do a test pit-need clarification. A lot of changes in septic program, no discussion with HOs.

Emergency Preparedness- no new information.

HOL UPDATE: Matt is making updates to HO manual-bed bug section, Bed Bug committee is meeting early October. He will attend and bring something back to board. Talked about guidance for sanitizing furniture, dealing with second-hand furniture. Any problems with Listserve? Thinks we should put septic information on the listserve.

Problem with bed bug bites in a school. Can't id bed bug bites. Ren to send out school bed bug guidance document. Discussion of law. Dennise suggested train the trainer for bed bug information in schools.

BUSINESS

DOE-school inspections-changes to form now on DOE website. Can use that form now. School inspection schedule is also on the site. Good accomplishment.

Fall Workshop-Hart's Farm contacted to do lunch. Brown Bag will do breakfast. Matt confirmed with Amanda Cosser and Abby. Brian confirmed with Rob Tardiff. Vendor room? Emails Nancy sent out to vendors explains process. Break in am, another for vendors? Nancy will be busy next week, if we can finalize agenda soon and get to website. Animal hoarding speakers did not pan out-need to fill space. Amy Clark from DOE to discuss school inspection form? Abby to just have to go over rabies and arboviral. Nancy will attend to do registration, bring certificates, name badges. Arthur to decide on gifts. We will send out agenda as soon as Amy Clark confirms, can send link on listserv. Arthur to find out if Hart's Turkey Farm will cater.

Next meeting---Thursday, 12 October 2017 9:00-12:00 at NHMA.

Meeting adjourned.