

New Hampshire Health Officers' Association

Executive Board Meeting

MINUTES

20 June 2017

MEETING: The meeting was called to order at 9:03 am at NH Municipal Association, Concord, NH

ATTENDANCE: Arthur Capello, president; Judy Jervis, president ex-officio; Wayne Whitford, vice-president; Brian Lockard, treasurer; Matthew Cahillane, HOL; Dennise Horrocks; Dennis Roseberry; Heidi Peek, secretary; Rene Beaudoin, visitor James Murray, Exeter's new Health Officer

MINUTES: 13 April 2017 minutes approved, will send out again.

TREASURER'S REPORT: Brian reported the HOA had a balance of \$15,395.24 in the checking account. Reduction represents workshop costs of approximately \$2000.00. \$700.00 deposited into account on May 22nd. Two payments made for workshop food-\$518.00 for Brown Bag Lunch, and \$1900.00 for First Impressions. Workshop speaker has not submitted bill yet. The money market account totals \$10,437.90. Reimbursement made to Tuftonboro, as they paid twice. Brian would like to have Nancy do financials, as long as she is bonded. Later in meeting verified that Nancy is bonded. Judy gave charge card to Brian. Brian will change name to Arthur's.

COMMITTEE REPORTS:

Arboviral-season is beginning. Plaistow is receiving calls. Some communities will be using the Zika traps. Testing to begin on July 1st.

NHPHA/Legislation- HB279 Smoking bill died. Septic rules-need to check status-accessory apartments and approval for failed systems. Should have speaker in from DES to discuss for Fall workshop, maybe a morning session prior to October 19th workshop date. DES should give trainings for HOs. Maybe September 7th, from 8:30 to before noon?

Matt met with Senator Guida regarding concerns about crematorium in Meredith.

Emergency Preparedness conference just held June 8th. Dennise suggested we need to get involved in the planning committee again. Discussion regarding role of HOs and EP. Wayne may have time to participate. Matt suggested further discussions regarding EP/HO overlap.

HOL UPDATE: Please let Matt know what HOs want to discuss. He has updated the appointment letter with his contact information. There are around 12 appointments a month and there is a vacancy of around 25 HOs. Can provide NHHOA membership form to incoming HOs.

Discussion regarding Minimum Housing Standards work group-seems Jess may have led it, don't know where it left off.

HO Manual-what needs to be updated? Pb, bed bugs and housing standards could be improved. There was an old list that showed which portions need revisions. Matt will find list. Discussion regarding history of revisions of HO Manual sections.

Weather/drought update-situation better-wells and livestock impacted.

DOE-school inspections, no new info. Board brought Matt up to date on history with DOE, differing stances from DOE, frequency, Christine's opinion, signing off on other self-inspections, rush to get inspections done at last minute. Matt to check with Jess for DOE contact. Letter from DOE regarding inspections not required never came.

New beach coordinator-Amanda McQuade-for notifications and beach closures.

Board would like to hear potential proposed changes to legislation.

BUSINESS:

Spring Workshop recap:

Survey from Nancy-comments were good. Topics for further education-safety during inspections, administrative warrants, hoarding, etc. Discussion regarding hoarding/animal hoarding complexities. Wolfboro great dane case-rescue was well done, would make good case study.

It was Judy's last official meeting. Many thanks to Judy for her years of leadership, willingness to step in. Plaque awarded in gratitude.

Discussion regarding recruitment of members, process of voting in to Executive Board, participation on boards by other HOs. James Murray voted onto Executive Board. Judy welcomed to attend any meetings she likes. Interesting discussion regarding great white sharks, caution about swimming near seals.

Next meeting---Tuesday 25 July 2017 9:00-12:00 at NHMA

Meeting adjourned at 10:34 am.