



# New Hampshire Health Officers Association

## Executive Board Meeting Minutes

Tuesday April 16, 2019

### I. Call to order

President Arthur Capello called the meeting to order at 9:10AM at the New Hampshire Municipal Association, Concord, NH.

### II. Attendance

Arthur Capello, President  
Wayne Whitford, Vice President  
Brian Lockard, Treasurer  
Dennise Horrocks, Secretary  
Shawn Riley  
James Murray  
Rene Beaudoin  
Dennis Roseberry  
Ron Eisenhart  
Nancy Kilbride, Events Your Way  
Absent:  
Heidi Peek  
Ron Beard  
Matt Cahillane, HOL

### III. Approval of minutes from last meeting

The minutes of the March 19, 2019 meeting were approved.

### IV. Treasurer's Report- Brian Lockard and Nancy Kilbride

- a) Checking and Money Market totals through March 2019 is \$23,190.33.
- b) Total membership is currently 177. (2017:199 members, 2016:193 members)
- c) Nancy reported that Harts Turkey Farm was finally straightened out and paid (from last Fall's Workshop)-\$1300 and Hats and lanyards cost is \$1671.50.

### V. Spring Workshop

- a) The Spring Workshop has 61 registered, and 8 vendors tables, (9 individuals) and 4 speakers.
- b) Nancy will email those Health Officers who have not joined the Association this year. She is reaching out to the workshop presenters to get their bio's and power point presentations. Nancy will work on getting samples of the jackets for the fall workshop, (and if needed we can purchase them)

- c) Royal Blue and Black, with the HO patch, but no title. She will attach the workshop name tags to the new HO lanyards for distribution at the workshop.

#### **VI. Health Officer Liaison Updates/ Health Officer Manual Update**

- a) Matt was absent.

#### **VII. Memo to invite NH DHHS DPHS to Board Meeting to discuss HOL position**

- a) Arthur reported that Matt had created a letter to Lisa Morris which has been signed by Arthur and was mailed out. No response yet, but Matt will be following up.

#### **VIII. Committee Reports**

- a) Seasonal Issues: The Board members reported that mosquito programs had started in most towns. Ticks are also out in abundance.
- b) Emergency Preparedness: the next conference is June 4, 2019 in Manchester. We have no programs offered by NHHOA this year at the conference but will be requesting to have a “Role of the HO” on the agenda for the 2020 conference.
- c) Legislative / NH Public Health Association: The Board discussed HB475, establishing a shoreland septic system study commission. Comments or concerns should be emailed to the bills’ sponsor.

#### **IX. Review of RSA’s for Health Officers**

- a) Dennise distributed the current list of RSA’s that reference HO’s. Since Matt was not at this meeting, it was suggested to put this on the agenda for the next board meeting.

#### **X. Hepatitis A discussion**

- a) Ren shared information that the State is hoping to set up vaccination clinics. Anyone should consider getting the vaccine, even HO’s. Restaurants face the biggest challenges, especially smaller places. Ren shared talking points about Hep A that was developed by Nashua. We will ask Nancy to make several documents available on the NHHOA website, to include: Hep A Fact Sheet, Talking Points, and the contacts for the Public Health Networks.

#### **XI. Next Meeting**

Next Executive Board Meeting is proposed for Tuesday June 18, 2019 at 9:00AM at NHMA in Concord, NH.

#### **XII. Other business**

- a) Consider the behavioral Health presentation “This is too much, how can I deal” for Fall workshop
- b) Spring Workshop assignments: Wayne- registration table; Ren- IT; Brian- vendor tables; Arthur- food/ caterers.

#### **XIII. Adjournment**

Meeting was adjourned at 10:10AM.

Respectfully submitted: Dennise Horrocks, Secretary