

NEW HAMPSHIRE HEALTH OFFICERS ASSOCIATION

EXECUTIVE BOARD MEETING

MARCH 14, 2013

Meeting commenced at 9:15 am – Local Government Center, Concord, NH

ATTENDANCE: Judy Jervis-President, Cec Curran-Vice President, Dennise Horrocks, Arthur Capello, Chuck Stata, Kim McNamara, Heidi Peek, Wayne Whitford

MINUTES: Minutes of February 14, 2013 accepted as written-motion made by Arthur, Dennise seconded, all in favor.

TREASURER'S REPORT: Given by Arthur from email sent by Brian. Balance \$ 10,047.00 Brian has some questions for Cornerstone for their bill of \$698.02 for "professional services" before he ok's it to be paid.

BUSINESS:

Discussion on Cornerstone. How many membership returns do we have to date? What list did they use for the mailing? Print and mail agenda for spring conference they said would take one day to get out. Can they take the registration payment on-line?

Spring Workshop: Agenda checked. Could there be more of a description of the Fusion Center so people will know what it is? Will list it as "NH Information and Analysis Center". Ask Bev if she can do an update from DES too. Registration page ok. Evaluation page need to add the bloodborne pathogens-Ashley Conley program. Food will be continental breakfast and the executive lunch. Arthur will be the contact person with First Impressions Caterer to check in the food. Certificate? Does Cornerstone have the template? Name tags—will get blank ones for people to write in their own names. No folders, will do handouts as needed. Ask Cornerstone for the roster of attendees. Will get our own receipt book with triplet forms. Bev will do the registration table. Brian to take the money and receipts.

October workshop and annual meeting date--? Oct 24 or 17. Will check with LGC.

DOE—Meet with Marie and or Leslie in regards to the school inspection. Will email to see if one or both can attend our next meeting.

Committee Reports:

Arboviral—Dennise reported there are no changes for season 2013. There is no public health threat declaration, no areal spray plan activated, and the testing dates and mosquito types will remain the same as 2012.

Legislation—Kim did not have anything to report at this time. Thought that the bedbug issue needs to be worked into the housing standards.

Health Officer Manual Review—

Communicable Disease Section—

RSA 141-C:1-8 should be referenced. All the RSA should be included

HO role beyond what the RSA states.

Pull out the items that are NOT communicable diseases

Decision tree for human post exposure rabies prophylaxis add

Reporting form for clinician

Review the outline

Emergency Operations Plan ?? “Regional Public Health Initiative

RSA 99D ? Agent of the State?

“Refer to Regional Public Health Roll” Plan

**Next meeting review-- Environmental Hazards

Healthy Homes

Next meeting dates: April 16? Check with LGC

Meeting adjourned at 12 noon.

Submitted by:

Judy Jervis

President