

New Hampshire Health Officers' Association

Executive Board Meeting

MINUTES

19 April 2016

MEETING: The meeting was called to order at 9:37 am at New Hampshire Municipal Association, Concord, NH

ATTENDANCE: Dennise Horrocks; Judy Jervis, ex-officio; Arthur Capello, president; Heidi Peek, secretary; Brian Lockard, treasurer; Jess Morton, HOL; Courtney Bogaert

MINUTES: The minutes of the 22 March 2016 meeting were approved.

TREASURER'S REPORT: As of 3/18, have \$16,684.95 in checking account. \$5,392.09 in money market account, \$5,040.10 CD. Bank statements were going to Cornerstone, Brian switched to Nancy. Discussion regarding better investment of money in checking account, potential purchases for Fall giveaways, software, etc. Brian to follow up regarding investments. Board voted to move money in checking account to money market account, depending upon advice from bank.

Discussed editing/hosting of website. Hire a local consultant? Discussed moving domain name, hosting. Have someone set up, board to maintain. Jess has been going in through Cornerstone's Go Daddy account. Jess communicated with Nancy to have her consultant set up.

Jess said that Walter supplied IRS account and password. Need to submit 990 postcard. Board agreed that Nancy can do taxes. Ongoing website discussions to go under business in future agendas and minutes. Virtual Townhall?

COMMITTEE REPORTS:

Arboviral-Zika discussions-mosquitoes in NH, public concerns. No current threat in NH other than travelers, but mosquito(es) associated with Zika would prompt messaging that is consistent with what we already advise.

Legislation/NHPHA-Agro-tourism bill died, as did Hawker's and Peddler's. Inhaler bill passed. Discussion regarding relationships with school nurses, school districts. Bobcats not to be hunted/trapped. Legislation for next year-Jess and Marie Mulroy-Code group to begin, want a HO, someone from Code, real estate, etc. Can solicit participation during conference. Looking at minimum housing standards. Discussion regarding changes in HOs, challenges. Inherent issues regarding role/understanding of role of HO.

Emergency Preparedness-Conference June 9th. At Radisson in Manchester.

HOL UPDATE-Very busy month for asthma-grant due. Reappointed approximately 12 HOs and DHOs. Hard to keep up and provide technical assistance. Would like to offer training, possibly in Berlin/North Country. Training regarding Listserve, laws, process, technical assistance. Maybe a survey for best time/date, subjects. RCAP-Pilot regarding public wells, testing. Drinking water still a huge topic. Privatewellcourse.org-training. Fall workshop topic? Water lab moved to food lab. CDC coming for presentation on block grant. Giving radon presentation for home inspectors. Jess has updated Healthy Homes information-brochures, presentation.

BUSINESS:

DOE Checklist-Jess to meet regarding IAQ checklist, to eliminate redundancies. HO inspection items may be already completed by other entities. Discussion regarding items that may not be measureable, or under purview of HO. HO's signing off on School's self-checklist?

Spring Workshop-Jess confirmed with Laurie Warnock and Officer about safety. DES-septic-map, system in failure. Side discussion regarding motels, drug overdoses, heroin/fentanyl crisis. Raffle? Catering information-First Impressions-breakfast and lunch, knock off 20% due to previous experience, and no cost for coffee re-fresh. Continental breakfast, deli platters, soups. Buy water and soda, submit receipt. Food for 70. Christine-legal discussion, finalization of topics discussed. DD gift cards for giveaways, with insulated cups. Finalize Nancy's duties-certificates, agendas, evaluations. People can fill out blank badges.

Meeting adjourned at 11:39 am.

Next meeting---Spring Workshop, Wednesday, 18 May 2016-all day-at NHMA

June meeting-14 June 2016 from 9:30 to 12:00 at NHMA