

New Hampshire Health Officers' Association

Executive Board Meeting

MINUTES

9 March 2017

MEETING: The meeting was called to order at 9:03 am at LGC, Concord, NH

ATTENDANCE: Arthur Capello, president; Judy Jervis, president ex-officio; Wayne Whitford, vice-president; Brian Lockard, treasurer; Dennise Horrocks; Dennis Roseberry; Heidi Peek, secretary

MINUTES: A quorum was not met during 8 February 2017 meeting, making it an unofficial meeting. Only notes were taken and did not need to be accepted.

TREASURER'S REPORT: Brian reported the HOA had a balance of \$16,034.31 in the checking account. The money market account totals \$10,437.37. He has talked to a bank representative about money market account vs. cds. Money seems to be best in money market account. Membership is up to 153 and 25 are registered for Spring workshop.

COMMITTEE REPORTS:

Arboviral-Annual meeting-weren't really big changes to plan, testing to still be in phases. Zika conference and tabletop in the Spring. State/contractors have new traps for *Aedes egypti*, to go in high-risk areas. Abby has information on study of EEE in moose population.

NHPHA/Legislation-letter went out in opposition of proposed smoking bill, HB279. There are proposed subsurface changes regarding failed septic systems, and town/state approval, and roles. State will approve. Legislation regarding accessory dwellings proposed. Should have Subsurface present at Fall Workshop.

Emergency Preparedness conference is scheduled for June 8th. Committee has not reached out to HOs other than save the date and invitation for nominations.

HOL UPDATE: HOL position may have been posted. Discussion regarding role of NHHOA without HOL.

BUSINESS:

Spring Workshop-finalize agenda, figure out lunch. Rodent expert will invoice us for expenses. Discussion regarding rural environment for rodent presentation. Have bios and discussion points from both rodent expert and Ren for presentations. Jess had previously arranged vendors. Subject matter to be discussed is a good opportunity for vendors. Board members to reach out to find potential vendors

for climate change, mold, IAQ, ticks, etc. Can ask Jess who she used for vendors at Healthy Homes conference. Will reserve room for vendors. Vendors can set up for 10:00, and will be provided lunch.

Brown Bag Lunch to provide continental breakfast, fruit salad, coffee/tea, small juice bottles, bottled water. Initial count approximately 75. First Impressions to provide hot lunch: chicken marsala and eggplant parm, with salad, pasta/rice/potatoes, vegetable and rolls.

Nancy to put together agenda, Arthur to forward information, as discussed.

Raffle, gift or prizes: 10 DD gift cards and cups. Gifts to speakers-NHHOA bag for Ren, maple syrup for rodent person.

Nancy to be asked to attend registration of workshop, portion of next meeting, could do a conference call. Arthur to ask Nancy to print certificates on heavier stock.

Sustaining membership-will try to solicit membership at workshop.

Dennise Horrocks reappointed to 3 year term. Updated board list. Terms posted on website? Ren to be signed up. Judy distributed AFDO membership thank you letter to see if board could send out something similar. Arthur to revise and send out for review.

Goals for 2017:

Resolution with DOE on the school inspections-meet with representative who wrote letter;

Items we need to concentrate on to do ourselves as the HOL position is only part-time and frequently changes: trainings for HOs, Manual Updates, communication with other committees, boards and State contacts. Invite partners to meetings on regular basis. Keep in touch with minimum housing standards workgroup.

Website – ask Nancy to do an "Events" calendar next meeting;

Arthur to work on NHHOA annual report, will be ready for workshop.

Meeting adjourned at 10:51 am.

Next meeting---Thursday, 13 April 2017 9:00-12:00 at NHMA