



# New Hampshire Health Officers Association

## Executive Board Meeting Minutes

Tuesday December 14, 2021

Via Zoom Video Meeting Platform

### I. Call to Order

Wayne Whitford, President called the meeting to order at 9:35AM

### II. Attendance

Wayne Whitford, President  
Brian Lockard, Vice President  
Denise DeBlois, Treasurer  
Dennise Horrocks, Secretary  
Ron Eisenhart  
Ren Beaudoin  
Heidi Peek  
James Murray  
Gwen Williams  
Nancy Kilbride, Events Your Way  
Sophia Johnson, Health Officer Specialist  
Matt Cahillane, Program Manager, HOLU

Absent:  
Ron Beard  
Arthur Capello

### III. Approval of Minutes

The minutes from November 16, 2021 were approved.

### IV. Treasurer's Report- Nancy Kilbride

Total in Checking account and Money market is \$13,477.04. The only expense was for Christine Filmore from the workshop (5 ½ hours at \$205/ hour). Currently at 205 members. Nancy is prepping the membership mailing and will send to the Board for approval, then mailing the beginning of January. Treasurer's report accepted.

### V. Presentation of Readiness Report to State Committees in January- Wayne Whitford

The report was sent to committees on 10/28/2021. On 12/6/2021, Wayne followed up with Rep. March after not hearing a response from either committee. Sen. Sherman reached out for another copy, and Wayne also sent another copy to Rep. Pearson. NH DHHS Atty. John Williams, Matt and Wayne will attend the joint meeting with House and Senate in January to discuss the readiness report. Over the next few weeks we should think of "solutions" to present to the committee for any issues mentioned in the report. Prior to the

meeting, Wayne and Matt will discuss what to present. The Board reviewed each section of the report and made suggestions of items to present/ discuss.

- Section 1- Number and type of HO's: These numbers need to be reviewed for accuracy
- Section 2- Readiness to respond to regional PH threats: We still have no update on information from the RPHN's on HO participation because of their ongoing involvement to COAVID response. If any additional Town readiness reports are submitted, that will be included in the presentation.
- Section 3- Readiness to respond via training & certification: The program for required HO training is a work in progress, as the platform is still being worked on. NHHOA training topics can be discussed.
- Section 4- NHHOA: Plan to describe the Association, and what the make-up is of the Board.
- Section 5- Narrative: The committee will most interested in the top issues HO encounter.
  1. HO's not being able to receive protected information during the pandemic. HIPPA training will be provided through DHHS, and Matt and Sophia will set this up.
  2. Hoarding, both possessions and animals. Give some examples and solutions such as hoarding guidance and a hoarding task force.
  3. Rental conditions. How do rooming houses and condos fit in this?
  4. Lack of workforce training standards. No basic skill set requirement, but we will start with the required 3 hour training. Safety on the job- PPE, personal safety, agitated people, dangerous environments.

Can we gather more information about the issues that HO's have had to deal with that have turned around and gone bad? (Safety, courts, enforcement, lawsuits) Should we be monitoring legal cases of HO's? Develop a template for HO's to insert all historical data, in order to have a list of case studies?

## **VI. Health Officer Liaison Updates/ Health Officer Manual Update- Matt Cahillane**

a) Proposed curriculum for the HB79 3 hour training course

- Sophia will send the revised slide deck out to the Board to review. Anyone that has case studies specific to schools, childcare or drinking water, please submit to Sophia. IT keeps pushing back the launch date, and now it looks like the first training date will be in the Spring.
- Testing materials TBD. HOLU has been extremely busy and can share work accomplished at February meeting. Many HO's have reached out as to whether the training delay will keep them from being re-certified.

## **VII. Committee Reports:**

- Seasonal Issues: Climate:- Heat and housing message went out through the listserv. Flu season is still a concern. Fortunately COVID-19 vaccinations are increasing.
- Legislative/ NH Public Health Association: Matt reviewed the legislation of interest to HO's:

- HB1272 “Limiting the authority of Town Health Officers”, which would amend RSA 147. Matt asked legal to clarify some verbiage / meanings in the bill. \* **Action Item- Brian**
- HB1268 “Limiting authority for city councilors and by laws”. Heidi pointed out that this mirrors HB1272 but focused on cities.
- HB1378 “Public Lodging”. Which requires a police officer to have a warrant to read the registration log.
- HB1042 Any water quality health advisory is required to be presented to vacation renters.
- HB1066 Establishing a committee to investigate and analyze the environmental and human and animal health impacts relating to cyanobacteria blooms in New Hampshire water bodies. No HO is included in this committee.
- HB1043 Establishing a committee to study regulations applicable to small businesses that sell food.
- HB1095 Relative to the sale of fresh condiments on pushcarts selling frankfurters and pre-cooked sausages.
- HB1130 Relative to restroom access for persons with certain medical conditions.
- LSR 2830 “Relative to establishing a statewide food truck license”. This would even include self-inspecting towns/ cities.
- LSR3088 “ Relative to PHN’s”. It needs to be clarified that this does not interfere with the powers of the HO or the municipality.
- LSR3043 Establish a committee to study landlord/ tenant mediation.
- LSR3078 Lead in drinking water

**VIII. New business** None

**IX. Next Meeting**

- a) The next meeting will be Tuesday January 18, 2022 from 9:30- 11:30AM via Zoom
- b) The meeting was adjourned at 10:57AM.

Respectfully submitted: Dennise Horrocks, Secretary