

**Health Officer Association Board Meeting Minutes**  
**March 10, 2010**  
**Local Government Center**

Attendance: Judy Jervis, Cec Curran, Chuck Stata, John Carlson, Donald Bent and Louise Merchant Hannan

Absent: Bill Oleksak, Steve Cunningham, Beth Bartlett

Guest Speaker: None

Meeting commenced at 9am

Minutes:

Judy will contact the LGC to find out if our association is under the same requirements with the “right to know law” to have our minutes posted within a certain time period.

Our association should have minutes of our annual meeting with the agenda and the results of our elections and annual elections documented.

January 2010 minutes please note that Judy is not on the Emergency Preparedness Committee, please reflect the change that Judy is not part of that committee.

The Indoor Air Quality Committee has submitted it’s final report and we are now following the legislation through the legislative updates that get emailed to the board.

Cec moved to accept the January minutes, as amended. Chuck seconded the motion; all were in favor, the motion passed.

November 2009 minutes – John motions to accept the minutes as submitted, Cec accepts the motion, all were in favor, and the motion passes.

Treasurer Report: No report given. The LGC sent Judy an end of year report for “in-kind services” for 2009. This will be filed with the Treasurer’s 2009 Report.

Correspondence to the Board: Don Bent discussed his upcoming open house in New London on May 26 at the Tracey Memorial Library which he will have a showing of the movie “Under Our Skin”. This open house will have a session on the use of long term antibiotic care for the treatment of Lyme disease. For more information, please contact Dr. Don Bent, health officer for the town of New London.

Board Business:

Old Business:

The NHHOA has a new web address, <http://www.nhlgc.org/affiliate/nhnoa>. LGC has added a calendar of events where trainings can be embedded in the website. We can list our conference as part of this calendar.

Membership Drive Letter and Pamphlet: Christian has taken off the health officers who are already members of the association and sent out the letter and pamphlet to the non-members. Christian will have some letters and pamphlets made up for the June Emergency Preparedness Conference. We should plan on having a table at the June conference.

Spring Conference: Chuck needs 15 minutes for his presentation.

John is still waiting for a response from Dartmouth. If he has no luck with Dartmouth, he can talk with someone from Wentworth Douglas.

So far, we have confirmed speakers for the conference: Phil, Chuck, Dick deSeve from DES, Bev from Lead.

Tables that we need to have available are:

Bev (Lead)

DES (2)

Registration table

Food Menu

Chicken Marsala, stuffed shells with 3 cheese sauce, we can have a dinner choice on the registration form, salad and mashed potato. Will order extra cookies to have served for break. The extra cookies will be half extra from what the head count will be. The ratio of Chicken Marsala to stuffed shells will be 75:25.

NEHA: On-line access to NEHA. Judy had one response from Winchester. Cec withdrew question. Louise knows that Jill Fournier from Henniker, is still interested. She had a grant deadline.

Committee Reports:

Legislative Update – Louise gave an update on the health officer indemnification bill and the other bills going through the legislature that are of interest to the board.

Council on the Relationship of Public Health and the Environment – Cec  
Cec missed the last meeting. Cec will forward the notes to Louise so that she can forward the minutes of the meeting to the rest of the board members.

Emergency Preparedness Committee – Chuck

The conference will be June 17 at the Radisson in Manchester. The theme is “New Decade-New Momentum”. The key note speaker will be Richard Serno from FEMA.

There will be two tracks for health officers at this conference for training. The Manchester Health Department has someone on the committee to coordinate the training. Bill McKinney is the health officer from Milford and he is the second health officer representing the Association. He is also a 20-year ex-firefighter. Both he and Chuck feel that a good session at this conference would be to focus on the expanded role of the health officer in the event of an emergency. Chuck also would like to have a discussion on the role of the selectmen that are health officers and what their role would be in the event of an emergency since they wear two hats.

The second session would include what message do we want to give health officers who are not self-inspecting? The Food Protection section sent out a book to the health officers through Louise of what to do in the event of an emergency. Judy suggested going back to the legal view and the liability coverage. David O'Connell is the attorney from the Local Government Center and the ex-city attorney from Nashua who will be presenting. Joyce Welch is the head of Food Protection and Chuck will follow up with Louise for her contact information. The next meeting of this group is Thursday of next week.

Regionalization Task Force – Judy/Louise  
This group has not met.

Pandemic Planning Committee – No report given

Indoor Air Quality in Schools – Judy  
This group has legislation that will be updated to the board through the legislative updates that Louise forwards to the board.

NNEEHA – Judy  
Judy briefly talked with Brian Lockard and nothing new has occurred with this organization recently.

NHPHA – Annual meeting is April 7 from 4:30 to 7:00.

Arboviral Illness Task Force – Denise and Brian still want to be on the committee.

Nuisance Task Force – Judy, Louise, and Don. The next meeting is scheduled for April 9.

New Business:

Fall conference date is November 2, 2010. This date was hard to get with the LGC even though it is Election Day.

HB86, Chuck will forward me a copy of his presentation. Code enforcement, first set of regulations you can do by not going to District Court. Pay by mail program.

The District Court offers a pay by mail system. Health officers' mail in way to deal with court violation (i.e. Garbage) violation per day for 10 days, 1000 dollars cap.

Land use violation RSA 676 can charge 275 dollars per day with no cap. Second offense is 550 dollars per day with no cap. The court has no discretion to knock down the fine.

Louise will contact Steve to see if he wants a membership and a copy of the journal for NEHA.

Other Issues and Concerns of the Board:

Next Meeting Date and Topics:

April 7, 15, 21

There was a motion to adjourn by Louise and seconded by Cec. All in favor, motion passed.

The meeting was adjourned at 12:00.

Respectfully Submitted,

Louise Merchant Hannan  
Deputy Health Officer, Town of Danbury  
Program Planner and Secretary  
New Hampshire Health Officers' Association