



New Hampshire Health Officers Association

Executive Board Minutes

16 January 2024

9:30 am –11:00 am

Zoom Meeting Format

- Call to Order - Wayne Whitford, President

- Attendance
 - Wayne Whitford, President – present
 - Brian Lockard, VP & Chair for Advocacy Subcommittee – present
 - Rene Beaudoin, Chair for Data Subcommittee – present
 - Liam Ehrenzweig, Chair for Communication/Marketing Subcommittee – present
 - Courtney Bogaert – present
 - Heidi Peek-Kukulka – present
 - Sophia Johnson, DPHS Health Officer Liaison Unit – present
 - Nancy Kilbride, Events Your Way – present
 - Pamela Fortner – present
 - Lisa Bechok – present

 - Denise DeBlois, Treasurer – absent, deployed with ARC
 - Ron Eisenhart – absent, is retiring
 - Beverly Drouin, DPHS Health Officer Liaison Unit – absent

- Approval of December minutes -
 - Motion to approve; seconded. All members approved.

- Treasurer's Report – Nancy Kilbride
 - Motion to approve; seconded. All members approved.
 - Discussion regarding NHHOA budget, expenditures; amount in checking and money market accounts, which continues to decline.
 - Membership drive – 58 members, with 24 new members.

- Recap of SHA/SHIP meeting – Brian Lockard and Sophia Johnson

Meeting went well, members were interested in what Health Officers do. Sophia provided brief history of SHA/SHIP. Brian said members want to assist with HO training, had questions regarding food service, authority and other topics.

- Spring Workshop
 - a. GC meeting update – Sophia Johnson
Workshop money approved by Governor and Council. Food typically not covered as allowable expense, working with CDC for approval.
 - b. Larger venue search –Nancy Kilbride
Grappone Center and Holiday Inn in Concord responded to RFP for continental breakfast and lunch for ~150 attendees, AV and vendor space. Grappone Center total \$11,443.16 – per person: \$76.00; Holiday Inn total \$5,895.00 – per person: \$39.30.

- Health Officer Liaison Updates – Sophia Johnson
Program supported by block grant funding through CDC as federal grant, funding for DHHS staffing, awarded annually. Role provides technical assistance, works on appointments, training and listserve-content, numbers, updated HOM chapters

- Committee Reports
 - a. Data Subcommittee – MPH student project: listserve overview, complete survey in listserve, develop tool and track voluntary reports.
 - b. Communication Subcommittee – Will present revised mission/vision statement to board in February.
 - c. Seasonal issues – Role of HOs in Legionella response, flooding and septic systems.
 - d. Advocacy Subcommittee – HB 1565, HB 1685, SB 63.

Both food bills discussed at meeting with DHHS, self-inspecting towns. One has preemption clause, limits local control. Hearing on 1/22/2024. Letter of opposition drafted, approved.

- New Business
 - New members: Pamela Fortner of Swanzey and Lisa Bechok of Pittsburg.

- Next virtual meeting is scheduled for 20 February 2024 at 9:30-11:00AM.

- Adjournment – Wayne Whitford, President