

NEW HAMPSHIRE HEALTH OFFICERS ASSOCIATION

EXECUTIVE BOARD MEETING

MARCH 27, 2014

MEETING was called to order at 9:15 am at the LGC, Concord, NH

ATTENDANCE: Kim McNamara, Heidi Peek, Judy Jervis/President, Dennise Horrocks/website, Arthur Capello/Secretary, Don Bent, Wayne Whitford, Cec Curran/Vice President, Brian Lockard/Treasurer, Jess Morton/HOL

Absent: Chuck Stata, Bill Oleksak

MINUTES: February 18, 2014 minutes were approved as written. Wayne made the motion to accept, Dennise seconded; all in favor.

TREASURER'S REPORT: Brian reported a balance of \$13918.12 in the checking account. In April one of the cd's will be maturing. Brian will look into other banks for their rates. We made \$21.74 on the \$5000cd over the past 2 years.

Don Bent handed in his retirement statement. He has been a member on the board for over 26 years. We thank Don for his dedicated service!

COMMITTEE REPORTS:

Arboviral--Dennise and Brian reported that the aerial plan is being worked on.

Emergency Preparedness—Conference is June 11. No recent report from Rodney.

General Governance of NH MA legal Policy—Arthur is signed up for general admin and legal. The first meeting is April 7.

Legislation—Kim will be out of the office for several weeks. She was wondering if anyone would like to sit in for her. They meet on the last Friday of the month from 9:30 am to 11am –NHPHA in Concord. She reports no environmental health issues at the moment. Heidi volunteered to keep track of what is going on.

Nuisance: Jess, Bill and Cec attended the last meeting. A second draft guidance document is being worked on. Kim asked to discuss the cigar bar issue. Will it be included in the new document? The board will wait to look at this issue when the document comes out.

Update from HOL/Jess Morton: Jess asked if there was a term for a deputy health officer. No RSA to determine a term as there is for the health officer. Deputy is appointed by the Health Officer and goes

along with the term of the HO. Prior to a couple of years ago there was no set term or statement of time. Michael Dumond /DPHS Bureau Chief, changed the issue.

Jess said she is still working on the deputy health officer list to go along with the health officer list.

She is getting calls regarding bedbugs in hotels and on septic and sewer issues.

SPRING WORKSHOP: May 15, 2014 Thursday. Cec will do the welcome and run the meeting.

There seemed to be some difficulty setting up an outside demonstration. As time is getting short decided to have septic 101 presented by Jay Baas and Doug Smith from DES and ask Phil or Aaron to present the health officers enforcement action on septic issues. The workshop will be from 8:30 to 12:30. Jess will do an update from DPHS

NEXT MEETING: April 24, 2014, Thursday from 9am to 11:30am at the LGC

Yankee Committee will meet from 11:30 to 2:00 following the HOA BRD MEETING

Board meeting adjourned at 11:30 am

Submitted by:

Judy Jervis

NH HOA, president