

NEW HAMPSHIRE HEALTH OFFICER'S ASSOCIATION

EXECUTIVE BOARD MEETING

AUGUST 14, 2014

MEETING: was called to order at 9:15 am at the NHMA, Concord, NH

ATTENDANCE: Jess Morton/HOL, Dennise Horrocks/website, Wayne Whitford, Brian Lockard/treasurer, Chuck Stata/vice president, Arthur Capello, Heidi Peek, Kim McNamara, Judy Jervis/president

MINUTES: The minutes of July 15, 2014 were approved as written. Arthur made the motion to accept, Brian seconded; all in favor.

TREASURER'S REPORT: Brian reported we have a checking balance of \$11,829.93. We discussed remaining with Cornerstone another year.

COMMITTEE REPORTS:

Arboviral: Dennise said the NH aerial spray task force decision tree is out for review.

Nuisance: Jess said the document is not yet ready but will be for the Oct workshop

NH MA: Arthur reported there have been no meetings.

NH MA Conference: Chuck reported he has not heard back yet from the MA if the session for the MA fall conference (potable water guide doc) has been accepted.

DHHS UPDATE: Jess reported on Healthy Schools. She said there would be a new check list coming out. She hopes to have the HO involved in the review. There is a new D.O.E admin person. Maybe the person would like to attend an assoc. meeting. Healthy Homes has a new pamphlet coming out. We took a look at the One Touch Checkup form-use for minimum housing standards for rental? Would it be appropriate for the HO to use and make referrals? The board felt probably not. Maybe better to hand out the information to the interested party. It should probably go through a welfare person.

The grant for the HO funding from CDC was kicked back. A couple of items need to be redone. Radon will be an outreach/education program geared towards new single family homes and builders.

Webinar? She may try one in the fall. ?topic New HO training? Mentorship for new HO?

BEAS-Rachel Lakin maybe ask her for the Sept meeting. BEAS has been included in the HO Manual

WORKSHOP Oct 16, 2014. The Board voted to approve payment to Christine Fillmore, Esq. of \$150 to present the legal program at the workshop. Arthur made the motion to approve, Chuck seconded; all were in favor. Program will include annual meeting and nominations for board seats; DHHS update from Jess Morton; Nuisance Guide Document presented by Bev Drouin; and Christine to review legal

considerations and administrative warrants. Judy asked if the nuisance document could be provided to Christine ahead of time so she can review it and incorporate legal guidance to the HO. Jess said yes.

OTHER: Brian will ask Cornerstone for a current membership list. Judy will contact Joyce Welch to see if she is interested in being on the board.

Next Board Meeting: September 25 from 9-12 at the NH MA(LGC)

Meeting adjourned at 11 am.

Submitted by:

Judy Jervis, President