

New Hampshire Health Officers' Association

Executive Board Meeting

MINUTES

19 February 2016

MEETING: The meeting was called to order at 12:44 pm at New Hampshire Municipal Association, Concord, NH

ATTENDANCE: Dennise Horrocks; Wayne Whitford, vice-president; Arthur Capello, president; Heidi Peek, secretary; Brian Lockard, treasurer; Jess Morton, HOL; Courtney Bogaert; Nancy Kilbride of Events Your Way also in attendance.

MINUTES: The minutes of the 8 December 2015 and 16 January 2016 meetings were approved as amended.

TREASURER'S REPORT: Brian did not have a balance update, but will have information after Arthur, Nancy and Brian go to the bank to change names on the account. Discussion about people who are still on the bank account, have the card, etc.

Nancy provided list of membership-137 members, 37%. Discussion regarding boosting members, being able to compare yearly membership, attendance, etc., from this year on.

Discussion regarding how is Nancy to be paid for services. Invoices to Treasurer, with President cced. Payment frequency to vary based on work performed. Discussion of variability of HO roles, titles, throughout State. Discussed payment by credit cards/PayPal.

Taxes-No information found from prior years. Brian to contact Walter at Cornerstone for previous years.

COMMITTEE REPORTS/ HOL UPDATE:

Arboviral-Zika virus. May get mosquito information out earlier.

Legislation-SB 311-Circumvents DES' ability to provide education on radon levels in water, action levels-DES/DHHS and RE Board, DES opposes, can NHHOA? Hearing March 2nd. NHHOA can't support lobbying efforts. Another bill requiring air conditioning if tenant has respiratory health issues, most likely to be killed. Brian to send on email regarding changes to Septic Rules-could be a good Fall Workshop training.

Emergency Preparedness-Conference in June, no new HO representative

NHPHA-Jess is member, but only one on board.

Nancy's role/scope of services, finalized list, participation in meetings-invoice monthly, scope of services, updating list. We want her more involved in conferences than Cornerstone was, to attend meetings as needed. Use of Constant Contact to register online, collect payments, including credit cards, discussion. Link to NHHOA site. Description looks good.

HOL UPDATE:

Judy's email with links to drinking water links, training, etc. wateroperator.org-bmps regarding water quality issues. Also privatewell.org. HH Conference will focus on drinking water quality. As consortium coming up. Had very environmentally heavy month in calls, concerns-Keene sludge issue. Variability of HOs/roles in state. Pipeline compressor potential issues. DHHS has new rabies form-will edit section of manual. Updating communicable disease portion of manual.

BUSINESS:

Spring Workshop-May Conference-confirmed with Laurie Warnock, MPD, Christine. How to deal with DES compliance-not yet confirmed. Agenda-AM: MPD, safety during inspections, Laurie Warnock to discuss poisons/drug paraphernalia in homes. PM: DES panel?, Christine.

Food-no other vendors allowed. Discussed options/menus, Brown Bag vs. First Impressions/Eagle Sq. Continental breakfast and fruit from First Impressions, Brown Bag platters, maybe soup. Coffee etc., first thing and break. Arthur to pick up water.

DOE? Maybe Fall, meet with DOE prior. Side discussion regarding inspections/process ensued.

NH Coalition for Occupational Safety and Health doing training, annual refresher.

Agricultural Health Training in VT-Jess can send out to listserve.

DOE Checklist Review-discussed frequency, different roles, requirement for annual inspections. Difference between rules/RSAs.

Meeting adjourned at 2:44 pm.

Next meeting---Tuesday, 22 March 2016 9:00-12:00 at NHMA