

NEW HAMPSHIRE HEALTH OFFICER'S ASSOCIATION

EXECUTIVE BOARD MEETING

MINUTES

APRIL 14, 2015

**MEETING:** The meeting was called to order at 12:20 pm by Wayne, Vice President at the NH Municipal Assoc., Concord, NH

**ATTENDANCE:** Wayne Whitford/Vice President, Brian Lockard/Treasurer, Jess Morton/HOL, Kim McNamara, Dennise Horrocks, Judy Jervis

**MINUTES:** The minutes of March 23, 2015 were reviewed. Judy made a motion to accept the minutes with one correction-time of adjourn was 1:50 pm. Kim seconded. All were in favor.

**TREASURER'S REPORT:** Brian reported the checking balance of \$15,027.28. We have not yet received an invoice from Christine Fillmore, Esq of Hage Hodes, P.A. for the agreement of general representation to the NH HOA.

There is money coming in from membership dues. We do not have a listing of this years membership. Brian said he would contact them for the current membership list.

Discussion followed in regards to Cornerstone issues; billing, member list, general items. Jess has a possible contact for us to check on for an accountant. Kim said she would put together a job description. Maybe we can post it on the NH MA website.

**COMMITTEE REPORTS:**

Arboviral—Mosquito season has begun. No other updates to report said Dennise and Brian.

Legislation—Kim reported about a bill possibly to pass on mold remediation certification required. Discussion followed to this issue that the bill has no teeth, why bother.

Emergency Preparedness Conference is June 10. Venue is unknown

Drinking Water Conference is May 5<sup>th</sup>

**BUSINESS:**

May 20, 2015 Spring Workshop—Christine called in. Discussion on the topics and time she would attend and speak. Afternoon from 1:30 – 3:30; RSA 48-A Housing, drinking water quantity vs quality; potable water guidance, bedbug law. Legal process for HO concerning those areas. Possibly look at the mold bill, Kim asked. Christine said she will have a handout.(Who was making copies ??) Jess and Dennise will work on the final agenda and registration. To be sent out at the end of the week. Done via

email/electronic; registration fee to be sent to Cornerstone. Brian will notify them. Count is needed by May 11<sup>th</sup> as the food order needs to be placed a week ahead.

Brian will man the registration table. Give a raffle ticket out to each as register—Raffle a gallon of syrup

Heidi will be providing the certificates.

Judy will check the food in.

Arthur needs to call in the foods and check with the caterers asap for confirm of date...hot breakfast needs to be confirmed for the agenda write-up. Arthur has the receipts that Brian will need; as well as the raffle tickets and syrup.

We have several hand-out items. Dennise has tick information booklets and cards, Jess is getting 2 flip-booklets from NH Dept of HHS Emergency Services Unit and she is also working on getting the APHA Healthy Housing booklets; the Guide to District Court copy will wait for the fall workshop so we can review for updates...maybe ask Christine. Jess also has the tick cards

Reminder—doors do not open until 8:30 am at the municipal center

Kim asked if anyone has run into an outfit called InsurComm?

**Jess—HOL report/update:**

Jess says she has money to spend down. Maybe can use some to print copies of pamphlets. Use some towards the webinars and maybe some regional HO meetings.

30 new HO and DHO. Hudson has several new people.

Child Care would like to attend a meeting. They are revising their inspection report and would like to meet with us to go over it. Date? June meeting?

RSA 128—Jess has the go-ahead to review. Discussion followed with some of the issues with the RSA. Maybe have Christine in to review with us? Maybe the Board to review for the June meeting? (before we have Christine in)

**NEXT MEETING: JUNE 24, 2015, WEDNESDAY from 9am to 12 noon in Concord.**

Kim to check with NH MA (on her way out) to reserve a room for that date.

Meeting adjourned at 2:50 pm

Submitted—by

Judy Jervis/past pres member