



New Hampshire Health Officers Association

Executive Board Minutes

20 February 2024

9:30 am –11:00 am

Zoom Meeting Format

- Call to Order - Wayne Whitford, President
- Attendance
 - Wayne Whitford, President – present
 - Brian Lockard, VP & Chair for Advocacy Subcommittee – present
 - Denise DeBlois, Treasurer – present
 - Rene Beaudoin, Chair for Data Subcommittee – present
 - Liam Ehrenzweig, Chair for Communication/Marketing Subcommittee – present
 - Courtney Bogaert – present
 - Heidi Peek-Kukulka – present
 - Nancy Kilbride, Events Your Way – present
 - Sophia Johnson, DPHS Health Officer Liaison Unit – present
 - Beverly Drouin, DPHS Health Officer Liaison Unit – present
- Approval of January minutes -
 - Motion to approve; seconded. All members approved.
- Treasurer's Report – Nancy Kilbride
 - Motion to approve; seconded. All members approved.
 - Discussion regarding NHHOA budget, expenditures; amount in checking and money market accounts, increase due to membership fees.
 - Membership drive – 152 members total, graph showing membership by county.
- Spring Workshop
 - a. GNC meeting update – was not on agenda. Will be too late to coordinate Lab overview, to shift to regular conference at Holiday Inn for June 5th. Will come up with agenda, etc.
- Health Officer Liaison Updates – Sophia Johnson
 - Interviewing for part time position. Finishing up 3 hour HO course with CHI, should be available in May. Stipend program for capacity building. Working with CHI on new template for HO manual.

- Committee Reports
 - Note from last meeting – need Emergency Response Committee
 - a. Data Subcommittee – Caitlin McMonagle to attend meeting-go over some surveys, assessment.
 - b. Communication Subcommittee – Revised mission/vision statement voted in during meeting.
 - c. Advocacy Subcommittee – SB 531, New Pb law, HB 1479

- New Business – Beverly Drouin
 - Update on Communication Committee, achievements, Courtney Bogaert joined.

- Next virtual meeting is scheduled for 19 March 2024 at 9:30-11:00AM.

- Adjournment – Wayne Whitford, President