

New Hampshire Health Officers' Association

Executive Board Meeting

MINUTES

23 March 2015

MEETING: The meeting was called to order at 12:20 pm at the NH Municipal Association, Concord, NH

ATTENDANCE: Brian Lockard, treasurer; Arthur Capello, president; Wayne Whitford, vice president; Dennise Horrocks; Judy Jervis, president ex-officio; Heidi Peek, secretary

MINUTES: The minutes of the 23 February 2015 meeting were approved as written. Brian made the motion to accept, Judy seconded; all were in favor.

TREASURER'S REPORT: Brian reported the HOA had a balance of \$14,698.90. Arthur asked about a check to retain Christine. Brian said we would need an invoice, and it can come out of the checking account. Arthur will email Christine for an invoice.

COMMITTEE REPORTS:

Arboviral-Annual meeting

Legislative-Kim had sent an email on updates

EP Conference June 5th

Drinking water conference-May 5th, same day as FDA FBI course

HOL UPDATE: Jess unable to attend

BUSINESS:

MEMBERSHIP DRIVE and BOARD MEMBERS-Arthur had no response of attempts to contact Bow HO.

MAY 20, 2015 WORKSHOP: 9-4, full day with meal, coffee, etc. Food from Eagle Square Deli/First Impressions. Around \$1600 for food. Need 1.5x coffee. Board voted by consensus for hot breakfast and cold lunch. Will see if they will match Brown Bag's lunch cost.

Raffle-maple syrup

Speakers/topics:

DEA speaker not available in May, no one else able to in agency. Have him speak at Fall workshop?

Chief DeAngelis to present Generations. Confirmed for 9:30-11:00. He will need an easel, chart paper and white board.

Christine and Jess in the afternoon-Christine to cover legal process, Jess to do HO 101?

Julie Nassif-to review Bio-monitoring project

Shawnasey Madison to cover Nashua's experience with new bed bug law

Abby Mathewson to speak about Lyme in am from 11:15-12:00?

Dennise to do registration form. We will email registration form out.

Heidi to do certificates

Fees-members-\$35, non-members \$60

Meeting adjourned at 2:35 pm

Next meeting---14 April 2015 12:00-3:00 pm

Next agenda items: Resume work on HO manual-Enforcement section/What sections should Christine review