

Health Officer Association Board Meeting Minutes
July 28, 2010
Local Government Center

Attendance: Judy Jervis, Cec Curran, Donald Bent, Chuck Stata, Steve Cunningham, Bill Oleksak and Louise Merchant Hannan

Absent: None

Guest Speaker: None

Meeting commenced at 9am

Minutes: June 23, 2010. Steve made a motion to accept. Chuck seconded and all were in favor of accepting the minutes as submitted.

Treasurer Report: Steve stated that we have a balance of \$8,653. The LGC indicates that we have a balance of \$8,564. The two figures are different. Suspect that a check did not clear the bank. Steve looked more closely and did find the difference in the two numbers and there was a check that did not clear. The figures that Steve keeps balances perfectly with the figures that the LGC keeps.

Correspondence to the Board: Judy completed the LGC affiliate group agreement. She passed the agreement around so that everyone could see it and have an opportunity to ask questions.

Judy also emailed Jaime Hoebeke our comments on the training for the health officers that the Manchester Health Department is providing. Jaime also asked if the LGC would do anything for legal training for the health officers with Manchester. Judy responded that the LGC would do something with the HOA only. Bill mentioned that he has an older Building Code book from Bernie Waugh that he will forward to me and I mentioned that I had reference materials from Bernie Waugh in regards to RSA 155B that I would forward to Bill. Bernie Waugh was an attorney with the LGC a number of years ago.

Judy received a letter from Blue Hills AV Production on Healthy Homes Outreach Media Video Series that she discussed with the board.

Board Business:

Old Business:

LGC Conference – The title of the session that the HOA is sponsoring is “Creating and Enforcing Town Health Ordinances”. Chuck and Paul Sanderson, who is a LGC attorney, will be presenting with support from Louise.

Fall Health Officers' Association Conference – The board would like to have a panel on hoarding, which would include animal hoarding. Louise will research who would make a good panel on this subject and report back to the board at the next meeting. This session would be the only session in the afternoon depending on what Louise reports back to the board next meeting. Cec suggested the Stratham SPCA, other suggestions included asking Dr. Crawford who is our State Veterinarian, also include mental health and enforcement.

Phil Alexakos will continue with his Enforcement program and Louise will ask him to touch on foreclosed housing issues as well for his presentation.

The board decided to not have the daycare presentation for this conference.

Give – A – Ways

Bill checked into the info that Steve gave him on the disinfectant spray. It was difficult to get the exact pricing. Bill was suggesting that we consider purchasing flashlights for the health officers for the fall conference. You can purchase 150 flashlights in a batch for \$8.00, each which would total \$1,200. There would be an additional \$50.00 for a set-up fee so the complete total amount would be \$1,250.

There was a thought that we should consider to purchase a decent logbook to keep track of the complaint calls that health officers have to respond to.

There was also a suggestion to have a 10-minute talk about what to include in the Go-Bag. There was a listing of what should be included in the Go-Bag from a previous NHCOSH training conference a number of years ago. It was suggested to have the list posted on the HOA website.

Cec motions to purchase the flashlights for the fall conference. Louise seconds the motion. Don abstains. The motion passes.

Committee Reports: Committee Reports are tabled for this meeting and will resume for next meeting.

Legislative Update – Bill

Council on the Relationship of Public Health and the Environment – Cec

Emergency Preparedness Committee – Chuck

Regionalization Task Force – Judy/Louise

Pandemic Planning Committee – Bill

Indoor Air Quality in Schools – Judy

Other Committees - All

New Business:

Letter of Support for the Regionalization Grant

Chuck was not in support of the board writing this letter because he is not in support of the current regionalization model. He feels we should contract with UNH instead of hiring an Epi for each region. He also feels that this grant has no content that is directly related to health officers. He also feels that there is no environmental content and he is not clear how health officers are directly or indirectly involved in this concept.

Steve concurs with Chuck's views and does not support the board writing a letter of support for this grant and would like to hear how health officers are involved and fit into this model.

Don is positive about regionalization but would like the state to tell the health officers how to integrate the health officers into the regionalization model.

Cec is not in support and concurs with Chuck's views and does not support writing a letter of support without knowing more information of where health officers fit into this model.

Judy feels that the health officers are being left out and she would support if there were a part of this grant that reflected more workforce development and training for health officers. She would also like to know how the health officers fit into this model.

Bill concurs with Chuck's views and does not support writing a letter of support without knowing more information of where health officers fit into this model.

All agreed Judy should write Joan a letter reflecting the Exec. Broad's concerns over the issue of the support letter for the CDC grant. Bill felt that if we did not respond the DPH would take that as meaning the HOA agreed with the regionalization model.

Judy brings to the board that there is a conference in September where the FDA is speaking and there will be a number of Self-Inspecting communities who will be attending this conference. There has been a request to have the NHHOA sponsor this conference. The title of this conference is "Special Processes in Retail Stores". Chuck motioned to have \$250.00 given to sponsor this conference. Cec seconded, all were in favor, and the motion passes.

Other Issues and Concerns of the Board:

Next Meeting Date and Topics: September 21, 2010 Brian Lockard will be our guest speaker.

The meeting was adjourned at 12:00. Bill motioned to adjourn and Cec seconded the motion, all were in favor, motion passes

Respectfully Submitted,

Louise Merchant Hannan

Deputy Health Officer, Town of Danbury
Program Planner and Secretary
New Hampshire Health Officers' Association