

**Health Officer Association Board Meeting Minutes**  
**September 21, 2010**  
**Local Government Center**

Attendance: Judy Jervis, Cec Curran, Donald Bent, Chuck Stata, and Louise Merchant Hannan

Absent: Bill Oleksak

Meeting commenced at 9am

Guest Speakers: Phil Alexakos and Brian Lockard

To be an active member of NNEEHA, you must be a member of the national NEHA. If you are not a member of the national NEHA, you can be an Associate member of NNEEHA.

Brian and Phil are here to explore a partnership with the HOA. The NNEEHA has a scholarship fund that can be used for members to attend environmental conferences and classes. There is a website that you can access. [www.freeweb/NNEEHA](http://www.freeweb/NNEEHA). NNEEHA membership is \$15, but no membership drive has been done for a couple of years.

Brian and Tom Sloan are the Co-Chairs of the organization, Phil is the secretary. The HOA will have the information for NNEEHA on our website. In the spring, the HOA will have a combined meeting with NNEEHA. We discussed the possibility of co-sponsoring meetings/trainings.

Phil gave an update on training. He mentioned that he had a conference call with Thom Flynn and Louise about the Natural Disaster course that he is creating for health officers. There is a Food Protection segment that he is looking for assistance from health officers. There are also segments on sheltering and septic systems. He is working with the planners which are the AHHRs. Don Bent mentioned that the AHHRs need the course as well.

There was a discussion around credentialing for health officers and how NEHA would make a good credentialing body since NEHA is nationally recognized. Is it possible for NNEEHA to be the credentialing body for the state of NH health officers? Is it possible for the NH HOA to be an affiliate of NNEEHA and what would the cost be? All agreed that this idea needs further discussion and investigation.

Minutes: August 25, 2010

Judy sent out the minutes to the board. She noticed that the date was wrong. The date reflected April instead of August. Chuck made a motion to accept the minutes with the change from April to August 25, 2010, Steve seconded the motion. All were in favor.

Treasurer Report: Steve had no new updates from the LGC. He turned in Bill's invoice from the flashlights, which was \$1200. Our balance is \$8,530.78 subtracting \$1200 for the flashlights which gives us a total of \$7,330.78.

Judy provided an update from the FDA conference that she attended. She stated that there were approximately 6 health officers at this conference. The NHHOA sponsored a break. The board agreed to pay \$250.00 towards the cost of food but that did not include gratuity. The bill came back with a 20% gratuity included which brought the cost to \$303.59.

Steve made a motion to pay the entire bill that our President paid to the caterer for the FDA conference. Chuck seconded the motion and all were in favor. The motion passed.

Correspondence to the Board: There were two responses for Nominations for board seats. Nick Orgettas, health officer for the town of Brookline, Dennise Horrocks, health officer for the town of Plaistow and Michelle Bonsteel who had specific questions about what was expected from a board member.

Brian Lockard asked Judy if the HOA wanted to sponsor an ad in the Yankee conference brochure. Don voted yes, Louise voted yes, Cec voted yes, Judy voted yes, Steve voted no, Chuck voted no, Bill voted no. Steve made a motion to pay for the ad, which would be a quarter page ad, Cec seconded the motion, and all were in favor and the motion passed.

Board Business:

Old Business:

1. LGC Annual Conference: Chuck has not heard anything more about the conference. Chuck stated that Paul Sanderson, who is an attorney with the LGC, would be the speaker that he will be working with for our session.
2. Fall Conference:
  - a. Speaker gifts will need to talk to Bill.
  - b. Packets, will need AHHR information, agenda, year end report for the association, water information from the EPA, presentations from the speakers
  - c. Name tags
  - d. Certificates need to check at the conference to gauge the interest of the health officers for getting a certificate of attendance. How do you get CEU's?
  - e. Display tables, 211, Atlantic Pest Control, DES, Table for big animals, OWB manufacturer, Breathe New Hampshire, Fire Academy.
  - f. Food, Louise will talk with Ashley from the LGC with the food choices.
- 3.

Committee Reports: Were tabled until the next meeting.

New Business: None at this time.

Other Issues and Concerns of the Board: None at this time.

Next Meeting Date and Topics: October 27, 2010 Joan Aschier will join us for a discussion about regionalization. Mike Dumond will also join us as an observer as Louise's supervisor.

The meeting was adjourned at 12:00. Cec motioned to adjourn, Chuck seconded the motion, all were in favor, motion passed.

Respectfully Submitted,

Louise Merchant Hannan  
Deputy Health Officer, Town of Danbury  
Program Planner and Secretary  
New Hampshire Health Officers' Association