

New Hampshire Health Officers Association  
Board Meeting  
July 12, 2018

MINUTES

ATTENDANCE: Arthur Capello, president; Matthew Cahillane HOL; Wayne Whitford, vice-president; Brian Lockard, treasurer; Dennis Roseberry; Ren Beaudoin

A motion was made by Arthur Capello and seconded by Ren Beaudoin to approve the June meeting Minutes

Municipal Association Webinar

- Representatives from the New Hampshire Municipal Association proposed a one hour webinar on the roles and responsibilities of Health officers to be done on September 17 or 24.
- Two speakers, one from a small town and the other from a large town would present
- There would be a PowerPoint presentation with 20-25 slides
- Would also like to do a webinar on hording. The group discussed hording being a possible session at the November workshop. Possibly tape the workshop session for a NHMA webinar.

Fall Conference

- Portfolios have been added for the conference

Financials

- Brian reported that there was \$8,849.10 in the checking account and \$10,440.17 in the money market account. \$720.00 was paid to Nancy
- Motion was made by Arthur and seconded by Wayne to approve the Treasurer's Report

NH Health Officers Logo

- Brian will talk to Nancy about creating a high resolution vector file for the association logo. Arthur was not able to use the current file for the portfolios because of the poor resolution

Committees:

- Arboviral:
  - Matt reported that there is no data for this year. There were 45 human cases in 2017.
  - There were 89 Legionella cases in 2017 caused by nebulizers and occurring in pools and spas.
- Legislative:
  - Nothing new
  - Low legislation bills need to be in within the next two weeks

## DES Subsurface Systems Bureau

Rob Tardif and Kevin Kaveny from the DES Subsurface Systems Bureau attended the meeting at the request of Matt Cahillane to discuss coordination with the health officers.

- There will be a Septic 101 session at the fall conference (Have PowerPoint presentation)
- Failure reports
  - It is not the bureaus policy to investigate anonymous septic failure claims
  - The DES complaint forms have a confidentiality box and they do not release reporting party information. They have not run into 91A Right to Know issues
- Addressing failed systems: A letter of Deficiency is sent out by the bureau
  - DES has a sample letter that can be used by health offers. Letter will be put on Health Officer Website
- Failed Systems Pre-Approval Towns:
  - A letter if Septic Approval is emailed to the town
  - Copies of letters for more information is sent to the towns
- New 2017 law requires license for septic evaluators
  - Health officers are exempt from the licensure
  - Home inspectors/evaluators cannot declare a septic system in failure. Only licensed septic evaluator and health officers can declare a system in failure

Next Meeting: August 14 at 9:00 AM

Adjournment: Motion by Brian, second Arthur

Submitted by:

Wayne Whitford, Vice President