

- *Executive Board Minutes*
 - June 17, 2025
 - **9:30 am –11:00 am**
 - Zoom Meeting Format
- Call to Order - Brian Lockard, Vice President
- Attendance
 - Wayne Whitford, President – absent
 - Brian Lockard, VP – present
 - Rene Beaudoin, Treasurer Pro Tempore – present
 - Liam Ehrenzweig, Secretary – present
 - Courtney Bogaert – absent
 - Lisa Bechok – absent
 - Nancy Kilbride, Events Your Way – present
 - Sophia Johnson, DPHS Health Officer Liaison Unit – absent
 - Joanne Cotton, DHHS staff – absent
 - Madison Bailey, -- present
 - Heidi Peek-Kukulka – absent
 - Brian Santiago, Concord, NH Health Officer – present
 - Angela Liberty, -- absent
- Approval of April 15, 2025 minutes
 - Brian L. made a motion to approve the minutes from the previous Board meeting. The minutes were approved.
- Treasurer's Report – Nancy Kilbride
 - Nancy reported three new memberships have recently been received. She reminded that NHHOA no longer has a money market account. The Puritan Backroom location for the Spring Conference incurred less cost than last year's location at the Holiday Inn Concord; room rental, AV use and food costs were all individually lower. \$19,331.61 is currently in the checking account. The budget report was motioned to approve, and it was approved. Nancy stated she is working to hear back from Live Oak Bank about being able to open a money market account. There has been some misunderstanding holding up the transaction that has to do with the correct mailing address and status of the Association. In the meantime the rate of return for the planned \$5,000 investment has decreased from 4.5% to 4.1%.
- Membership – Nancy Kilbride.
 - Nancy has been working with Sophia on how to receive quarterly updates on new HO/DHO so we can update our membership database. She normally gets updated when health officers leave their positions but not when they assume those

positions. NHHOA currently has 196 members, and we're hoping for 200 which has been a good number historically.

- Spring Conference – May 21 @ The Puritan, Manchester
 - Nancy reports a \$1,000 financial deficit resulting from the conference. This was expected, largely due to the meal cost of \$55 and our fee of \$50. The former Holiday Inn, now Doubletree hotel in Concord was discussed. Brian S. mentioned a late August-early September date for the opening of their ballroom is anticipated. Nancy suggested we cross that location off from consideration for the Fall Conference. Brian S. noted he enjoyed the venue at the Puritan, and Ren echoed that impression. Madison like having two AV screens and also the food offerings. Brian L. stated he liked everything about the venue including the food, and he didn't hear anything negative about the parking availability there, so suggested we could consider repeating that location. He also figured the Doubletree cost was not likely to decrease following the completion of their renovation.
 - Nancy said we should consider locking in the Fall Conference date sooner than later. She encouraged everyone to check calendars for schedule conflicts, and hopefully settle on a date by the next meeting in July, preferably for an October date. Brian L. asked how far out the Puritan scheduled. Nancy responded they are always busy there, and reminded we had to alter the date of the Spring conference by one day. Brian L. said the October schedule is a little lighter because the NH State Environmental Conference was cancelled and was normally held in that month.
- Health Officer Liaison Updates – Sophia Johnson
 - Sophia and Joanne both had scheduled absences from the meeting, and no updates were possible.
- Newsletter and social media
 - Brian L. reminded that Courtney had sent a group email requesting content for the newsletter. No one reported offering content for that. Nancy said NHHLO had recently begun to send a monthly newsletter, and NHHOA could potentially piggyback with that, but yet there is always a reluctance to confuse roles and identities with the state departments.
- New Business
 - Ren Beaudoin announced he had resigned his Health Officer position in Nashua, and after July 3 would have a new employment as Section Supervisor in the NHDES Residual Management Sector. This meeting would therefore necessarily be his last as a NHHOA member and Board member. Nancy expressed here sadness at his leaving, and reminded that with Ren's departure we would need to replace his role as Treasurer and Zoom account holder—although no one could replace Ren. Ren said it is not costly to establish a Zoom account, and NHHOA could establish one. Nancy will look into that.

- Brian L. said he would like to get NHMA information about new legislation for the July meeting.
- Action Items
 - Two action items were mentioned: Replace Ren's roles and provide newsletter content for Courtney.
- Next meeting
 - Next meeting– July 15, 2025 at 9:30am.
- Adjournment – Brian Lockard, Vice President, 10:00am.