

NEW HAMPSHIRE HEALTH OFFICER'S ASSOCIATION

EXECUTIVE BOARD MEETING

SEPTEMBER 25, 2014

MEETING: was called to order at 9:10 am at the NH MA, Concord, NH

ATTENDANCE: Jess Morton/HOL, Dennise Horrocks/website, Chuck Stata/Vice President, Brian Lockard/treasurer, Wayne Whitford, Judy Jervis/President

MINUTES: The minutes of August 14, 2014 were approved as written. Chuck made the motion to accept, Wayne seconded; all in favor.

TREASURER'S REPORT: Brian reported the HOA has a balance of \$11,564 as of August 31, 2014. He handed out a spread sheet of the Yankee Conference expenses and income. The board reviewed; Brian will make the changes, check with Heidi for any more deposits and recalculate the profit/loss. NNEEHA did not make any monies; in the red of about \$1700. He has not yet received the ad payment from Cornerstone for the HOA nor UMASS Lowell's payment for the vendor space.

GUEST: Kristi Schott/Childcare Licensing Supervisor. Kristi distributed the draft revision of the HO inspection sheet for RESIDENTIAL Childcare. Presently there are 27 facilities in NH. She will email the list to Jess who will distribute to us. She reviewed the major changes to their rules. The rules can be seen on DHHS website. The board had a few questions and comments. Discussion followed about HO authority to inspect. Chuck has looked through the RSA's for the HO directive to do these inspections. He found none. Jess and Kristi will be looking into the issue.

Kristi told the board the childcare rules would be reviewed starting in January 2015. She would have them sent to us for review and comments.

COMMITTEE REPORTS:

Arboviral: Dennise and Brian. Mosquito season continues. All receive the weekly updates from Jess and/or their mosquito control company.

Nuisance: Final draft doc is out. We have all received it for comment. It has been forwarded to Christine Fillmore

NH MA: Arthur was not in attendance for report.

NH MA Conference: Chuck reported the potable water session has been accepted. It is on the agenda for Wednesday Nov.12 at 10:30 am! Great time! Jess said she is going to have an exhibit. Did we want to have anything on the table? Chuck is going to go through VISTA PRINT and have some magnets made up with our logo and website address for the table. Registration is now open for this conference.

Legislation: Kim was not in attendance for report.

UPDATE FROM DHHS: Jess spoke on RSA 48-A. It appears that is possible that the local town needs to have to have adopted a local ordinance to enforce the housing standards; even if it is just adopting the minimum housing standards. Question still being looked at—Is it the HO or the Building Inspector? Owner occupied vs rental in your ordinance, mobile homes...septic? Jess has spoken with the Building Officials on this. She is going to put together a survey to HO and Bldg. She talked with them about Healthy Homes, centralizing all housing issues, weatherization, zoning and planning. April 12, 2105 is the New England Building Officials Conference.

Some of her calls have been on bedbug issues. One in a motel, long term living situation for a family, children with bedbug bites. Another about bedbugs in schools.

The HO manual has been updated – BEAS/DCYF. Will have to relook at the housing

Funding was ok'd for radon education in new construction.

The lead program is getting another person. This will free time up for Jess, more for HO.

She wants to look at webinars for HO....new HO traing

Jess said she has a program, Constant Contact on her newsletter. She can track how many look at the letter and then how many actually open it. About 30% open it.

OCT. 16, 2104 WORKSHOP AND ANNUAL MEETING:

Menu—will split the count between the pastry breakfast and the bagel breakfast; will pad the count instead of ordering extra count. The charge for extra count is about twice the cost of single. Dennise is going to pick up waters.

Eventbrite-we are using for registration. To date only 20 have registered. Dennise is going to send out a separate notice via the listserv.

Jess is going to do up the certificates of attendance.

Brian will do the registration table and certificates (Heidi assist)

Arthur was assigned the food check-in

Dennise will do handouts as needed (Kim assist)

Give-aways will be items from the Yankee Conference—chocolate bars, magazines, pens, bags

Judy will copy agendas and evaluations for handout. Will email Christine to see if she has handouts and if she would like us to do the copies. Judy will get name tags.

Judy contacted Joyce Welch about possibly sitting on the board. She declined at this time. We need to drum up some interested persons for the board seats.

OTHER:

Arsenic Consortium Oct 16. Chuck and Jess will be attending in the afternoon following the HO Workshop

New England UMASS Lowell letter of support? Jess thought this might be for a 5 year grant cycle. The HOA has not done any training with them for a couple of years. We are in support, but need to check with Arthur for what the actual issue is. The letter will have to be reworked. Judy will check with Arthur and rework letter. Jess suggested looking at our lead support letter.

FUTURE MEETINGS:

November 20, 2014, Thursday 9-12 NH HOA Board Meeting

December 11, 2014 Thursday 11:30 Luncheon at the Red Blazer

2015

May 20, 2015 Wednesday HOA Workshop. 8:30am to 3:30 pm. Full day, cost \$45 members. \$60 non-members and walk-ins. No membership included with walk-in cost.

Meeting adjourned at 12 noon.

Submitted,

Judy Jervis, President