

**Health Officer Association Board Meeting Minutes**  
**Local Government Center**  
**April 26, 2011**  
**Local Government Center**

Attendance: Judy Jervis, Wayne Whitford, Cec Curran, Donald Bent, Chuck Stata, Dennise Horrocks, Bill Oleksak and Louise Merchant Hannan

Absent: Steve Cunningham

Meeting commenced at 9am

Guest Speaker: Merelise O'Connor, Deputy Director, Member Services, Local Government Center

The Local Government Center is conducting a review of their tax-exempt status. They are reviewing all of the affiliate groups. They will be reviewing each affiliate group's by-laws, the services that each group receives from the LGC, how the assets are divided should the association be dissolved, who the membership consist of and what are the assets of the association. The LGC will then make a decision if the association can still be considered to be an affiliate of the organization.

Minutes: March 29, 2011, minutes are tabled until the June board meeting. Louise will email out the minutes prior to the next meeting.

Treasurer Report: As of April 20, 2011, the membership had a total of \$3,035. There was no update on funds for this month.

Correspondence to the Board: No correspondence for this board meeting.

Board Business:

Old Business:

Committee Reports:

Legislative Update – Mid May is the deadline for submission of new bills to the legislature for 2012 legislative season.

Council on the Relationship of Public Health and the Environment – Cec reported that a formal date for discussion with DHHS (Mathew Cahillane) to have a new advisory committee would be the middle of next month. Cec will be representing the NHHOA on this committee.

Emergency Preparedness Committee – Chuck states that the program is coming along but he is no longer on the committee. The conference is getting pressure to incorporate the business community into the conference.

Regionalization Task Force – Judy/Louise. Louise reports that Judy will receive an invitation from Joan to be on a committee that will address regionalization as well as other issues.

NNEEHA – Judy states that this committee is still in existence and that there is scholarship money available to attend conferences and training.

NHPHA – Judy states that Jeanie Holt would like to attend a board meeting with us in either June or July.

Nuisance Task Force – Louise updated the board on progress of nuisance guidelines, will schedule future meetings of the task force to proceed with this project.

Arboviral Task Force – Dennise serves as the NHHOA representative as well as Brian Lockard from Salem. Dennise states that there has been no decision made about moving forward in the future. Dennise also states that HB75 Commission to study bed bugs was ITL, sub committee study.

Other Committees – All

#### Spring Conference Finalized Items:

Louise finalized presenters for the conference.

Chuck obtained 100 copies of “Every Drop Counts” which is an EPA publication to be given out to each health officer in attendance.

Louise will check into obtaining and ordering folders and nametags out of the state of NH budget.

NEHA – Every one who was interested in E-learning was signed up with NEHA. The people who were signed up were Jill Fournier from Henniker, Louise, and Kyle Parker from Dunbarton.

#### New Business:

Steve’s Bill – RSA 128:5 Suggestions:

1. Which town is going to pay for HO to go to another town?
2. Liability?
3. Are there other agencies that can be authorized to request the HO, Mayor, Select board, State PD, Fire, to come to surrounding towns to provide investigation and enforcement duties?
4. What does “temporary” mean? This needs to be defined in an emergency situation.

#### Fall Conference:

Judy presented an option for an alternative venue for the upcoming fall conference at the Best Western in Portsmouth. The Roundabout diner catered an event in Exeter recently and the food was really good. The Best Western has a function room that can be used for the conference. Another option would be the Hart’s Turkey Farm in Manchester. There is also a Union Hall on Airport Road in Concord that could also be an option if we decide to have the meal catered.

There was discussion about considering having a keynote speaker for the fall conference.

The board would like to have Mike Dumond come to the June meeting.

Other Issues and Concerns of the Board:

Chuck's template should go out in the folder to all of the health officers at the conference.

Fire Marshal – interested in talking about using HO's as Code Officials

Next Meeting Date and Topics: June 14, 28 or 29

The meeting was adjourned at 12:00.

Respectfully Submitted,

Louise Merchant Hannan, Health Officer Liaison  
Health Officer, Unincorporated Townships, State of NH  
Program Planner and Secretary  
New Hampshire Health Officers' Association