

NEW HAMPSHIRE HEALTH OFFICERS ASSOCIATION

EXECUTIVE BOARD MEETING

JANUARY 14, 2014

Meeting was called to order at 9:05 am at the LGC, Concord, NH

ATTENDANCE: Bill Oleksak/past president, Brian Lockard/treasurer, Dennise Horrocks/website, Chuck Stata, Cec Curran/vice president, Arthur Capello,

Absent: Kim McNamara, Heidi Peek, Wayne Whitford

Guests: Beverly Drouin/DPHS, Jessica Morton/Health Officer Liaison

Beverly introduced Jessica Morton, the new Health Officer Liaison. Welcome Jessica!

Guests: Yankee Conference Board Members—Scott Cook/Conn; Mike Moore/Mass Chair; Steve Maskarn/Conn, Earl Rafuse/Maine; (Brian Lockard /NNNEEHA)

MINUTES: December 12, 2013 minutes were approved as written; motion made by Arthur, seconded by Dennise; all in favor

TREASURER'S REPORT: Balance in checking acct \$11,878.52. Cornerstone annual cost for 2013 was \$4894.82. (I looked at the original letter for the approximate cost--\$2,420)

Discussion of doing all the registrations via email; paper print one's own registration form and mail in. Does Eileen have this ability? Judy said she probably does. She does not have the ability to have payment on-line. That would be at a cost to us. Arthur said he could work on that if she does not.

COMMITTEES:

Nuisance Task Force—Exec Brd members present at the last meeting of 1/7/2014 were Dennise, Bill, Judy, Kim, and Heidi. The 1<sup>st</sup> draft of the guidance document was reviewed; suggestions were given. Bev and the UM member will revise to the comments and questions. Next meeting will be scheduled for March. Chuck suggested to have definitions and possibly more issues covered.

Legislation—Kim will be attending the NHPHA Policy Committee meetings. Judy forwarded the latest Legislative Bulletin which lists all the bills being put forward.

Arboviral—Dennise and Brian. January 22 will be the first meeting of the new season. They will be looking at an aerial spray plan. One issue with that is the pilot will need to be a licensed pesticide applicator.

Emergency Preparedness Conference —Rodney Bascom, HO New Hampton was the rep. last year. Judy will contact him to see if he is going to be on the committee this year. The committee has called for papers.

Yankee Conference Committee—NNEEHA/Brian and Earl Rafuse/Maine rep. had presented to the HOA Board a proposal of a joint conference of the HOA and Yankee Conference(NEHA) at our December meeting. Other Yankee Conference Board Members were present to further discuss this possibility. Arthur made a motion to go forward with a joint conference, Dennise seconded; all were in favor.

Items discussed—

1. 2 or 3 day conference? Traditionally it is a 3 day. Group decided to do a 2 day conference.
2. Place and Date? Conference is usually in September. Will need to check if there are other conferences going on in Sept. Everyone to check their contacts. Arthur and Jessica will start to look for a facility. Facility needs to be able to accommodate at least 100 attendees/day, as well as exhibitors. Radisson in Manchester? Grappone Center? Depends on what deals can be set up for rooms/rates/food....(Judy has checked with the NH Bureau of Food Protection-they are planning a 2 FDA training at the beginning of August)
3. Contact hours—How is the arranged? The hours are ok'd by the Yankee Board
4. Committees and Members needed—Dennise will draft a letter to send out to all HO looking for volunteers to work on the various committees. Earl provided a list of committees that have been formed in the past.
5. Agenda Items—the agenda is set-up in tracks. Will need a food safety track as other states look for and need CEU's. Other ideas—ICS, climate change, orientation for new HO/this would be for NH
6. New England Affiliates will send out a “save the date” notice when we have this set
7. We will have separate committee meetings from the NH HOA Exec. Board. Next meeting will be in Feb. Should have it at the facility where it is decided to hold the conference(The NH HOA Exec. Board is scheduled to meet Feb 18, Tuesday at the LGC—If a facility has not be chosen yet maybe we could extend our meeting there to cover the Yankee?? We could order lunch??)

OTHER BUSINESS:

Goals for 2014—Certification/training

Capacity Building

Finish HO Manual Review

Revise Pamphlet—Cornerstone?

By-Laws review—duties of members

Spring Workshop May 15, Thursday

Judy will not be available for the conference.

Topic ideas---Nuisance Guidance Document / goal to have this completed and ready for presentation

Public Health Nuisance—legal and environmental

Legislation update—Government affairs/Mike Williams

Case Studies—nuisances? Bill and Arthur. Need another HO

Public Schools Inspections—problem with presentations...maybe have a picture type power point? Need the inspection forms.

Next meeting—Tuesday February 18, 2014 at the LGC 9-12

Adjourned at 12:15.

Submitted by;

Judy Jervis

president