



New Hampshire Health Officers Association

Executive Board Meeting Minutes

Tuesday November 16, 2021

Via Zoom Video Meeting Platform

I. Call to Order

Wayne Whitford, President called the meeting to order at 9:30AM

II. Attendance

Wayne Whitford, President
Brian Lockard, Vice President
Denise DeBlois, Treasurer
Dennise Horrocks, Secretary
Ron Eisenhart
Ren Beaudoin
Heidi Peek
Sophia Johnson, Health Officer Specialist
Matt Cahillane, Program Manager, HOLU
Gwen Williams

Absent:
Ron Beard
Arthur Capello
James Murray
Nancy Kilbride, Events Your Way

III. Approval of Minutes

The minutes from September 12, 2021 were approved.

IV. The Board voted to appoint Gwen Williams, Concord Health Officer to the Board.

V. Treasurer's Report- Provided by Nancy Kilbride, presented by Dennise Horrocks

Total in Checking account and Money market is \$14,649.46. The only expense was for Event Planner. Revenue increased by \$135 for 3 new members. Currently at 205 members. Treasurer's report accepted.

VI. Health Officer Liaison Updates/ Health Officer Manual Update- Matt Cahillane

a) Proposed curriculum for the HB79 3 hour training course

- Sophia reviewed the training content to satisfy new requirements for RSA 128. The training will be legal training only and presented in 3 one hour modules. Basic HO laws will be reviewed. Sophia is hoping to have additional case studies to make it more interactive.
- The training platform is not yet finalized, but the goal is for a January 2022 launch. The platform hopefully will be able to track who takes it and when.
- The plan is to continue the monthly one hour trainings that can be more in-depth on each topic.

- The pre-test questions and the test itself will be finalized once the board agrees on the training.
- Brian cautioned HO's use of RSA 155B, as that authority is for the BOS for hazardous and dilapidated buildings.
- The RSA's for HO and the point of contacts will be sent prior to training.
- By next meeting we will vote on the presentation.
- The Board will suspend the Holiday luncheon and have a working meeting to complete the training review.

VII. Fall Workshop

- 102 people were registered, and at the peak we had 78 attending, so not sure if people came and went so it is possible we could have had closer to 102 attending. It is difficult to track with zoom. We need to request that presenters provide a slide presentation due to the long time frame.
- Positive comments about Christine's presentation. Many stated it was very helpful, and good Q&A. The first presentation was too long, and even though septic is crucial for new HO's to understand, next time we should choose a focused septic topic.
- Some state they did not attend the septic as it has been done many times and the material is online.
- Spring workshop ideas: drinking water presentation; giardia, PFOA/ PFOS

VIII. Readiness Report: The report was submitted on 10/24/2021. Rep. Marsh provided comments, which were included. Wayne has not heard from any committee, and it was suggested he might reach out to them at the end of November and to Rep. Marsh to facilitate a meeting with these groups. A suggestion for a training on a typical BOH meeting might be good and include NHMA on that.

IX. Committee Reports:

- Seasonal Issues: Climate:- 15 extra days of abnormal temperatures. There is a moratorium from Nov. 15- March 15 to not turn off heat so long as a payment is made. No flu activity yet.
- Legislative/ NH Public Health Association: Matt reviewed the legislation of interest to HO's:
 - LSR 2167, Rep. Harvey-Bolia of Tilton-“Limiting the authority of Town Health Officers” which would amend RSA 147. The intent was to limit local regulations and have the State make any new regulations.
 - LSR 2525, Rep. Ulery of Hudson- “Relative to inspection of public lodging houses”. HO's in the past have tried to inspect and want to be sure HO's use appropriate warrant to do that.
 - LSR 2830, Rep. Wilhelm of Manchester- “Relative to establishing a statewide food truck license”. This would even include self-inspecting towns/ cities.
- Many bills are being introduced that limit local/ state authority, specifically in regards to public health.

X. New business Two long time State workers are leaving employment, Christine Bean, Lab Director and Beth Daly, Chief, Bureau of Infectious Disease Control. An email will go out to the listserv regarding roadside springs and concerns about giardia and contaminants. NHHOA should initiate the growing issue of the homeless population and those positive for COVID with no housing opportunities for isolation. Concerns for housing priorities and stabilities. Perhaps ask State Health Improvement Plan (SHIP) council member to attend a board meeting to discuss.

XI. Next Meeting

- a) The next meeting will be Tuesday December 14, 2021 from 9:30- 11:30AM via Zoom with the focus on the training for HO's.
- b) The meeting was adjourned at 10:36AM.

Respectfully submitted: Dennise Horrocks, Secretary