

- *Executive Board Minutes*
 - December 16, 2025
 - **9:30 am –11:00 am**
 - Zoom Meeting Format
- Call to Order – Wayne Whitford, President
- Attendance
 - Wayne Whitford, President – present
 - Brian Lockard, VP – present
 - Liam Ehrenzweig, Secretary – present
 - Courtney Bogaert – present
 - Lisa Bechok – absent
 - Nancy Kilbride, Events Your Way – present
 - Sophia Johnson, DPHS Health Officer Liaison Unit – present
 - Madison Bailey, -- absent
 - Heidi Peek-Kukulka – present
 - Brian Santiago, Concord, NH Health Officer – present
 - Angela Liberty, -- absent
 - Kendall Hughes, --present
- Approval of November 18, 2025 minutes
 - A motion to approve the minutes from the previous Board meeting was made. The minutes were approved.
- Treasurer’s Report – Nancy Kilbride, Brian Santiago
 - Nancy reported the deposit for Spring 2026 conference venue was provided to Puritan Manchester on November 12.
 - Cost was also incurred for the December 4 mailing of NHHOA membership application forms.
 - Current balance \$19,486.42 in checking account.
 - Wayne noted 204 current members, and Nancy informed 10 memberships were already confirmed for 2026.
 - Brian L. reminded the NHMA contract for legislative tracking was agreed to be renewed by the Board, and suggested it be formalized. Wayne stated we usually receive a contract from NHMA. Nancy asked if we received a reduced 2026 rate, similar to 2025. Brian L. said he had not been informed that the cost would increase in the next year. Nancy suggested that the cost be confirmed.
- Spring Conference
 - Nancy noted we will need volunteers for securing May 6 presenters. Brian S. informed he likely will be unable to attend due to impending childbirth, and he was congratulated by the Board.

- Liam suggested 603 Legal Aid be contacted for the minimum housing standards presentation. Sophia said Joanne Cotton had reached out to them previously, but due to staffing responsibilities they were focused on eviction actions. Courtney volunteered to contact 603 Legal Aid on behalf of the Board.
 - Brian L. Volunteered to reach out to Aaron Krycki for bed bugs presentation.
 - Liam suggested Chad Putney from NH Fire Prevention Society might be able to present on minimum housing standards, and Brian L. volunteered to contact him.
 - Sophia volunteered to reach out to a contact for the lead based paint RRP presentation.
 - Courtney suggested no-show Board members be assigned some responsibility for requesting presenters for the spring conference. Nancy noted the by-laws require attendance for Board members, but that it had historically not been enforced. She will compile an attendance sheet from previous meeting minutes and share that with the Board executive committee.
 - Kendall volunteered to do what is needed to help.
 - Wayne volunteered to reach out to Christine
 - Wayne reported we are all set with meals and the venue. He noted the ‘save the date’ notice has been placed on the NHHOA website. Nancy informed that registration has not been opened at this time.
- Membership Package 2026
 - Nancy said it would be great if one or two volunteers could help with social media responsibilities for NHHOA, especially the conference activities and other positive news.
 - She reminded that Ren had established a website during his tenure with the Board, but it had only been used for data collection actions, and she was unable to locate the password. Sophia also was unable to locate it. Heidi said she’d contact Ren.
 - Brian S. and Wayne volunteered for social media.
 - Sophia was able to locate the password, and will assist with the account.
 - Nancy suggested Facebook and Instagram accounts. Brian S. has a family member familiar with Instagram, and Wayne is familiar with Facebook.
 - Health Officer Liaison Updates – Sophia Johnson
 - Sophia reported that the first ever in-person training was recently completed and went well. 65 persons attended. Brian L. agreed it was a great training and he attended in-person. Wayne said it seems members prefer the in-person format, and Brian S. confirmed it is his preference. Sophia noted it is also a great networking opportunity. Wayne asked if the training would be in-person two times in 2026? Sophia wants that to happen, and informed the next training is planned for June.
 - New Business

- Wayne informs he and Sophia will present the Readiness Report to the legislative health and human services committee. He commented it will be good to get NHHOA in front of our elected officials.
- Wayne noted the Report is available for review on NHHOA website. He said Sophia did a great job and the report format looks better every year.
- Action Items
 - Wayne noted actions items were developed during discussion of the Spring Conference.
 - Wayne and Brian L. will review attendance of Board members at Board meeting.
 - Brian L. informed SB 418 is being considered, this bill would prohibit health officers and municipalities from regulating homestead food operations. Wayne asked if any hearings were scheduled. Sophia responded she was unaware of any. Brian L. will search NHMA updates for those. He also informed there is a separate bill that will create exemptions to slaughterhouse rules.
 - Wayne noted these bills relate to most communities now due to prevalence of farmers markets and fairs. Heidi noted non-dairy milk products and tea substitutes have been introduced to the market, and social media is often used to fuel discontent with regulations. Brian S. said there is false information on social media about the regulation of egg sales from backyard chickens. Courtney is aware of social media sites that advocate for the elimination of health regulations.
- Next meeting
 - Next meeting– January 20, 2026 at 9:30am.
- Adjournment – Wayne Whitford, President —10:01 am. Wayne wishes happy holidays to all.

