



New Hampshire Health Officers Association

Executive Board Meeting Minutes

Thursday September 13, 2019

I. Call to order

Treasurer Brian Lockard called the meeting to order at 9:15AM at the New Hampshire Municipal Association, Concord, NH.

II. Attendance

Brian Lockard, Treasurer
Dennise Horrocks, Secretary
Rene Beaudoin
James Murray
Ron Eisenhart
Dennis Roseberry
Denise DeBlois
Matt Cahillane, HOL

Absent:

Arthur Capello, President
Wayne Whitford, Vice President
Shawn Riley
Ron Beard
Heidi Peek

III. Approval of minutes from last meeting

The minutes of the August 15, 2019 meeting were approved.

IV. Treasurer's Report- Brian Lockard

- a) Checking and Money Market totals through August 2019 is \$16,469.12, with the only change was for interest added. Treasurer's report accepted.

V. Fall Agenda

- a) Confirm Topics/Speakers:
 - Brian reported that the owner of Crime and Death Scene retired. Brian reached out to the new owner who initially expressed an interest in presenting, but now is not returning calls. Brian said he would reach out to another company, Trauma Services to see if they would want to provide a speaker, and maybe a table. Matt offered as a back-up presentation the HO 101 presentation that is being developed for the Monadnock training. It could be consolidated to a

one hour presentation if needed. Ren also offered doing a Mold presentation as a back-up. The Board agreed to allow 1 week to confirm the Trauma Services availability.

- Bev Drouin spoke with our attorney, Christine Filmore about some of the lead enforcement topics and Christine will present with Bev on that part of the topic.
- Diana Schryver at Disaster Behavioral Health Services is all set for 1 hour on “taking care of you” for HO’s as first responders.
- Christine will present for 1 ½- 2 hours on communicable disease, bed bug laws, indoor smoking/ vaping, actions against tenants (RSA 540A)
- Dennise will check with Nancy about the membership letter she planned to send to new HO’s/ DHO’s, and about the vendors status. Nancy said jacket distribution is all set, she has the process figured out.
- The breakfast and lunch are all set, they just need number confirmation.

VI. Health Officer Liaison Updates/ Health Officer Manual Update

- a) Matt reported 30 expiring or vacancies, and 10 towns where the BOS are acting as the HO. For the fiscal year October- September there have been 152 (out of 370- 380) renewals and new appointments.
- b) There has been a delay of one month for paperwork for the new HOL position. The goal is for a ¾ position.
- c) Matt, Arthur and James will present the 2-3 hr. training on The Role of the HO on October 21, 2019 for the Monadnock Region training curriculum.
- d) Matt has been asked to present a 1 hour session at the Health Homes Conference on October 22, 2019. Matt distributed the session information form for “Help is close by, how the local Health Officer supports Healthy Homes”. Ren volunteered to assist Matt with this at the conference.
- e) December/ January we should discuss planning something in the North Country.
- f) The RSA list that we approved will be added to the HO Manual part of NH DHHS website, as well as the Role of the Local Health Officer handout.
- g) Under resources we need to add Bureau of Elderly and Adult Services and Child Protection Services.
- h) Denise mentioned the idea of having a “cheat sheet” for HO’s, like the VA, EMS and Food Protection uses. The Board agreed to work on it together, get it printed, laminated and hand out to HO’s.
- i) The Board also discussed HO safety and situational awareness for HO’s in the field. Discussion about previous workshop trainings from Manchester Health Dept. and Manchester Police Dept. that presented this topic, perhaps a repeat at the Spring Workshop.

VII. Action Items

- a) Monadnock Training/ curriculum:
 - There will be 12+ attendees, the presentation will be 2-3 hours (2 hr. presentation and 1 hour for questions) Topics included will be RSA’s, enforcement, responsibilities, duties and roles, rental properties, nuisances, inspection skills/ tools, resources, etc.
- b) Draft Legislation for Training and Residency for HO’s
 - Matt distributed the draft legislation to update RSA 128: Town Health Officers. He mentioned that Margaret Byrnes Executive Director of NHMA is supportive of it. The

Board reviewed and agreed to make some modifications of the draft by removing the entire section 128:2 Residence. The next step will be to go through the Chair of Executive Departments and Administration Committee, Senator Sharon Carson. Matt will send out to the board the fiscal statement, updated version of the legislation and the Senator information for this committee. We will need to find a Senator to support this. Matt will contact our Attorney, Christine Fillmore and NHMA Executive Margaret Byrnes for a Senator recommendation.

- The board needs to check with Arthur about whether he sent Christine the RSA list to review and the status of whether HO's can lobby, and if HB259 affects HO's.
- The board discussed the location of the Spring workshop. The decision was made to further discuss the meeting space available at the National Guard Training Complex (Option 1: 3 room sections). James will reach out to them to see if we can meet there and /or have a tour. This will be discussed further at the November board meeting.

VIII. Committee Reports

- a) Seasonal Issues: There have been positive EEE mosquitoes found in several towns. Many towns have begun emergency spraying.
- b) Emergency Preparedness: Nothing to report
- c) Legislative / NH Public Health Association: NHDES is proposing changes for water quality standards for private wells in new construction. HB 155 will propose that a water testing report is needed for a CO. If the testing does not meet standards then a treatment system will need to be installed in order to get the CO. Nashua developed and modified a tenant/ landlord document addressing bedbugs which we can add to the HO manual. The next Bed bug action Committee is in Nashua on Oct. 2, 2019 from 11:00AM-12:00PM.

IX. The next Executive Board Meeting is proposed for Tuesday November 26, 2019 at 9:00AM at NHMA in Concord, NH.

X. Meeting was adjourned at 11:15AM..

Respectfully submitted: Dennise Horrocks, Secretary