

New Hampshire Health Officers Association
Board Meeting November 12, 2015

- Minutes of the September 23, 2013 Health officer's meeting were tabled for revision
- Treasurer's Report
Brian reported a balance of \$11,582.18 as of November 10, 2015
Deposit from the workshop \$2,080

Workshop Costs

Breakfast	\$1,154.20
Lunch	\$ 502.59
Total Food	\$1,656.79

Gift Certificate	\$ 200.00
Total Cost	\$1,856.79

Motion made by Wayne, seconded by Judy to approve the treasurer's report. The motion was approved by a vote of the directors.

- Conference:
 - Breakfast was bad, will not use this company for breakfast in the future.
 - Possibly move workshop to another location: Auditorium at DHHS Building?
 - Need to solve food problem and think about venue
 - Feedback from attendees good
 - Tim Wilson's presentation was good – Do Health Officers manual section
- Membership List
 - Jess sent Brian list of health officers
 - Email out reminders for 2016 membership renewals
- Jess to contact the person that did the healthy Homes conference about administrative work
- Brian will do the non-profit filings with the state
- Website
 - Arthur will contact Cornerstone about moving the website
 - Jess will update the website
- Committees
 - Arboviral:
 - Meeting of committee to be held in December
 - Three cases in 2015
 - NHPHA: No News
 - Who does the management for NHPHA?

- Legislation: Kim sent out possible bills for the 2016 session. Nothing specifically affecting the health officers
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- Health Officer Liaison Update
 - The liaison position time has been minimized because of a focus on asthma
 - Have received bed bug calls
 - Healthy Homes conference had 260 attendees, Jess was heavily involved
 - A majority of calls received have been from residents, not from the health officers
 - Audit of Food Protection Bureau found many problems (137 page study) good report.
 - Residential childcare inspection report has been completed
 - Childcare rules expire in October 2016
- Spring Conference
 - Set date of Wednesday, May 18
 - Involve Christine
 - Do session on drug labs with Mike from DEA
- Membership Drive
 - Arthur to send out a letter for membership renewal
 - Mailing address for renewals to be the Town of Farmington, Attn: Arthur
 - Need someone for website, mailings and membership
 - Arthur will deposit the renewal checks at Citizen's Bank
 - He will send Brian a list of the renewals received for the database
 - Arthur will do a message from the president for the website

Next meeting: December 8 at The Red Blazer. Set date for the January meeting then.

Motion to adjourn: 10:56