• Minutes of the September 23, 2013 Health officer’s meeting were tabled for revision

• Treasurer’s Report
  Brian reported a balance of $11,582.18 as of November 10, 2015
  Deposit form the workshop $2,080

  Workshop Costs
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast</td>
<td>$1,154.20</td>
</tr>
<tr>
<td>Lunch</td>
<td>$  502.59</td>
</tr>
<tr>
<td>Total Food</td>
<td>$1,656.79</td>
</tr>
</tbody>
</table>

  Gift Certificate $  200.00
  Total Cost $1,856.79

  Motion made by Wayne, seconded by Judy to approve the treasurer’s report. The motion was approved by a vote of the directors.

• Conference:
  o Breakfast was bad, will not use this company for breakfast in the future.
  o Possibly move workshop to another location: Auditorium at DHHS Building?
  o Need to solve food problem and think about venue
  o Feedback from attendees good
  o Tim Wilson’s presentation was good – Do Health Officers manual section

• Membership List
  o Jess sent Brian list of health officers
  o Email out reminders for 2016 membership renewals

• Jess to contact the person that did the healthy Homes conference about administrative work

• Brian will do the non-profit filings with the state

• Website
  o Arthur will contact Cornerstone about moving the website
  o Jess will update the website

• Committees
  o Arboviral:
    ▪ Meeting of committee to be held in December
    ▪ Three cases in 2015
  o NHPHA: No News
    ▪ Who does the management for NHPHA?
• Legislation: Kim sent out possible bills for the 2016 session. Nothing specifically affecting the health officers

• Health Officer Liaison Update
  • The liaison position time has been minimized because of a focus on asthma
  • Have received bed bug calls
  • Healthy Homes conference had 260 attendees, Jess was heavily involved
  • A majority of calls received have been from residents, not from the health officers
  • Audit of Food Protection Bureau found many problems (137 page study) good report.
  • Residential childcare inspection report has been completed
  • Childcare rules expire in October 2016

• Spring Conference
  • Set date of Wednesday, May 18
  • Involve Christine
  • Do session on drug labs with Mike from DEA

• Membership Drive
  • Arthur to send out a letter for membership renewal
  • Mailing address for renewals to be the Town of Farmington, Attn: Arthur
  • Need someone for website, mailings and membership
  • Arthur will deposit the renewal checks at Citizen’s Bank
    • He will send Brian a list of the renewals received for the database
  • Arthur will do a message from the president for the website

Next meeting: December 8 at The Red Blazer. Set date for the January meeting then.

Motion to adjourn: 10:56