

New Hampshire Health Officer's Association

Executive Board meeting

September 13, 2018

MINUTES

MEETING: The meeting was called to order at 9:10 AM at the New Hampshire Municipal Association, Concord, NH

ATTENDANCE: Arthur Capello, president; Matthew Cahillane HOL; Wayne Whitford, vice-president; Brian Lockard, treasurer; Dennise Horrocks ; Dennis Roseberry; James Murray, Nancy Kilbride

MINUTES: The minutes of the July and August meeting were approved

TREASURER'S REPORT

Nancy Kilbride reported

- There was no financial activity during the month of August
- No action is needed on the legal retainer fee
- Account totals year to date is 19,359.79
- Membership stands at 199, the same as last year

The directors agreed that there will be no changes in fees for 2019

WEBSITE: Nancy asked the directors to take a look at the website and let her know if any changes are needed.

COMMITTEES

Fall Conference

- An alert announcing the fall conference was sent out
- To date 15 people have registered
- Four vendors have signed up
- Draft Agenda
 - Hording: Laura from Dartmouth and Karen from Manchester
 - DES Water testing in schools
 - DES Subsurface (Kevin) Septic Systems
- Lunch will be from Harts Turkey Farm. Breakfast from Brown Bag
- Arthur has portfolios for gifts
- Door prizes \$10 Dunkin Donuts gift cards (Arthur will pick up)
- Arthur will bring gifts remaining from previous conferences
- Nancy will send out reminder next week

Arboviral

- No human cases of EEE or West Nile Virus
- There have been animal cases
- DES will be sending out public health threat declaration

Legislative

- Nothing is currently on the agenda
- Nothing new

Emergency Planning

- Nothing new

HEALTH OFFICER LIAISON

- There have been 20 appointments in the last month
- 35 towns currently have vacant health officer positions
- Matt is recommending to the select boards where is a vacancy that they check surrounding towns for a health officer who would be willing to cover their town
- The webinar has been turned over to the municipal association
 - Date of the webinar set for October 17 (Same day as next board meeting)
 - Brian and Dennis will be the presenters
- Matt will contact the head of childcare licensing and invite them to the next board meeting to discuss the new childcare center health inspection form

OTHER BUSINESS

- Check the expiration dates for the terms of the board members
- Discuss new board member request at annual meeting

NEXT MEETING; October 17 9:00 AM

MEETING ADJOURNED: 10:05 AM

Submitted by: Wayne Whitford, Vice President