

NEW HAMPSHIRE HEALTH OFFICER'S ASSOCIATION

EXECUTIVE BOARD MEETING

JULY 18, 2013

Meeting was called to order at 9:15 am at the Local Government Center, Concord, NH

ATTENDANCE: Arthur Capello, Cec Curran/vice president, Chuck Stata, Wayne Whitford, Dennise Horrocks/website, Bill Oleksak/past president, Don Bent, Kim McNamara, Judy Jervis/president, Brian Lockard/treasurer

MINUTES: June 20, 2013 minutes were reviewed. Arthur made a motion to accept as written, Dennise seconded; all in favor.

TREASURER'S REPORT: Brian had no statements to report on. He spoke with Eileen after our lasting meeting about spring conference registration sheet to have in some order, by town or alphabetical by person. She said no problem. As for walkins/registrants who said they had paid but were not on the list of paid-Eileen says they had not paid and was sending out invoices.

BUSINESS:

Fall Conference: Two agendas were reviewed. The Board decided not to have the lead law presentation as Oct 9 there is a conference on Healthy Homes and the lead issue will be presented there. DOE school inspections-Leslie and Marie from DOE will be presenting. The Board would like to see if the new admin. person who took Ed Murdough place would be able to attend also. Kim suggested the RSA's/laws that school inspections are based on be presented. The Board would like the title to be School Inspection Process. The Bed Bug presentation should be all set with Phil presenting. Septic Update, the Board would like to have the new forms and the new criteria for in-kind replacement be part of the presentation. Arthur will speak with Dick DeSeve to be the presenter and the topic. Housing Conditions-change to Housing Standards. Have the minimum standards reviewed. Then cover issues that are not part of the standards but issues HO encounter; such as methlab/crime and death scene/biohazard issues, and general insanitary conditions. Panel? WHO?? Bev has spoken to Wayne Richardson on this through the NH Building Assoc. Board as he is on the panel for the Healthy Homes Conference. Board not in favor of Wayne; would like a different angle presented. Maybe Phil to remain to be part of this topic? Legal? (WHO—WE NEED TO GET THIS TOPIC SET UP).

Meal for the conference? Judy will call Brown Bag Deli to find out their costs and menu items.

Bill will check into having a brief case type bag done up for the give-away. The MEMO tablet drawing will be held. This is in response to the HO survey Bev sent out. To date Bev has gotten 95 return.

Spring conference idea ?—Wind turbines human health risk?

## COMMITTEES:

Arboviral—Dennise and Brian. Nothing to report.

Legislation—Kim/all. Reviewed a letter fwd from Wayne Richardson about a petition for rule-making on the “nuisance clause” being reinstated in the ENV-A 1001. The Board wanted to stay in touch on this issue. Kim will contact Craig Wright of Air Resources Div. to let him know the HO want to be part of the discussion.

PHISC—Judy. Fwd the agenda. Will fwd the minutes of the July 18 meeting when they become available.

Guidance Document on Potable Water—Brian/Cec/Chuck . Pierce had fwd an outline for developing the guidance. He was looking for response by July ? 17<sup>th</sup>

## HEALTH OFFICER MANUAL REVIEW

The Board reviewed “Public Health Emergency Planning & Response” and “Risk Communication” Sections as Bev was not in attendance for us to review the previous section of Communicable Disease.

Public Health Issue—“....encourages the participation of HO...” this wording was discussed, decided ok. Question was how is the HO trained/enforcement of ESF 6 and 8. This section should speak to environmental contamination and a hazard mitigation plan. A lot of this section is not HO role put informational.

Local and Regional Emergency Planning section mentions the American Red Cross in sheltering. This needs to be revised as they do not assist.

There are 14 PHR now, not 15.

ROLE OF THE HO—The HO needs to be encouraged to participate, get training. There is a monthly State meeting ESF 6 & 8. Arthur will send the info.

DPHS is not sending out “Healthy Insights” ??

HAN—“The recipient has a legal obligation to respond to a public health incident” What is the RSA/law that so states?

Risk Communication—First paragraph DHHS document “Crisis and Emergency Risk Communication Handbook” created by DHHS is on the website. This item is not be found. Bev/Janice report it is a CDC document. Bill thinks there might have been one in the past by Nicola Whitley. Check with State PIO.

What is “active listening” ?

Submitted by: Judy Jervis/president

