

**Health Officer Association Board Meeting Minutes**  
**April 21, 2010**  
**Local Government Center**

Attendance: Judy Jervis, Cec Curran, Donald Bent, Chuck Stata and Louise Merchant Hannan

Absent: Bill Oleksak and Steve Cunningham

Guest Speaker: None

Meeting commenced at 9am

Minutes: March 11, 2010, Don would like to change open house to open meeting so that anyone can come. He would like to put a reminder in the minutes for a start time to reflect 7 pm. This is the second paragraph on the third page.

Chuck would like to have reflected on the Emergency Preparedness Committee report that there will be one track for health officers and delete second session comments about Food Protection at the conference.

There was a motion to accept the minutes as amended by Chuck and seconded by Cec. All were in favor.

Treasurer Report: There were no updates. There was just an authorization for a payment.

Correspondence to the Board: Judy received an email from Beth who has officially resigned from the board.

Judy has received another email from the LGC about the legal training that will be discussed under the New Business heading of this meeting.

Board Business:

Old Business:

The board reviewed the Institute Courses from the Manchester Health Department and provided comments that will be forwarded back to Jaime Hoebeke. **On Core Public Health Concepts**, the board feels that the section on law needs to be expanded. There could be a whole session just on public health law for health officers.

**Communicable Disease** add the potential roles of the health officers in outbreak investigations and communicable disease roles in their communities. Please add health officers as part of the target audience as candidates for taking this class.

## **Environmental Health Practice**

Environmental health has 10 essentials that read similar to public health. Please add mold as part of lesson #4 and cover the risk of it and why you would need to be concerned with mold as a health officer and a citizen.

Lesson #5 needs to be flushed out more and expanded more. Not add other stuff in that lesson.

You need 4 to 6 weeks of law and nuisances discussion. This needs it's own Institute class.

VI – add Climate Change

## **Emergency Preparedness**

Add sheltering

Set up environmental health inspection for shelters.

Conduct food inspection for shelters.

Water safety quality with flooding

Loss of power discussion

Food spoilage discussion

Septic system flooding (hydraulic overload)

Mold with flooding

Dilapidated housing with disasters

Public assistance and Individual assistance with disasters and the role of the health officer

Add two more weeks and update curriculum

Spring Conference:

Chuck has 2 or 3 slides for his presentation. I have a completed copy of his presentation.

Chuck will purchase 4 gift certificates at the Common Man with a denomination of 25.00 dollars each to give out as door prizes.

Judy will follow up on certificates of attendance with the LGC and will ask Janice to fill out the names of the attendees.

Louise will include a question on the evaluation form on the top 3 nuisances.

There was a discussion on the two vacant seats for the HOA board. Chuck moves that we contact Nick Orgettas and Wayne Whitford to see if they are still interested in serving on the board since they had ran for board seats last fall. Louise seconded the motion. Cec opposed, Don opposed and Judy opposed the motion. The motion fails.

Cec made a motion not to fill the board seats until the fall election. Judy seconded and all were in favor. (Cec, Judy, Chuck and Louise) Don abstains. Motion passes. The positions will remain unfilled until the fall business meeting.

Judy discussed the upcoming LGC conference and the LGC conference decision from the HOA whether or not we will sponsor a session will need to be back to the LGC by June 14<sup>th</sup>. We can choose between Land use and Environment or Health and Safety.

Don mentioned that a session for the conference could be Vectors of Diseases or Towns with Diseases: Controlling Ticks, Vectors, and Rabies. The changing role of the health officer in the state in regards to regionalization. Warming of the Climate in Emergency Response. Town ordinance writing. Judy will suggest for the LGC to find a speaker.

#### Committee Reports:

Legislative Update – Bill, not present

Council on the Relationship of Public Health and the Environment – Cec stated that the Committee on Committees wants the Council on the Relationship of Public Health and the Environment repealed.

Emergency Preparedness Committee – Chuck stated that Kim Hallquist will give a presentation on the legal changes in an emergency, who declares an emergency and what affect on the HO role. June 17, 2010

Regionalization Task Force – Judy/Louise, not met.

Pandemic Planning Committee – Bill, not present.

Indoor Air Quality in Schools – Judy, bills passed.

Other Committees - All

#### New Business:

Kim Hallquist wrote a letter to Judy telling her that Judy can talk with her about discussing how the LGC can assist with legal issues for the Association at any time in the future but did not answer the questions directly about the minutes of the meeting.

Other Issues and Concerns of the Board: None at this time.

Next Meeting Date and Topics: June 21, 22, 23, 24, 29, 30.

Cec motioned to adjourn, Don seconded, all were in favor.

The meeting was adjourned at 12:00.

Respectfully Submitted,

Louise Merchant Hannan  
Deputy Health Officer, Town of Danbury

Program Planner and Secretary  
New Hampshire Health Officers' Association