

**New Hampshire Health Officers Association Board Meeting
July 26, 2012
Local Government Center, Concord NH**

The meeting was called to order at 9:11 am by Cec Curran, who presided in the absence of Judy Jervis.

Present: Cec Curran/Vice President, Chuck Stata, Don Bent, Dennise Horrocks, Brian Lockland/Treasurer, Wayne Whitford

Absent: Judy Jervis/President, Bill Oleksak

Guest: Beverly Drouin, Health Officer Liaison

The Minutes from the June 14, 2012, meeting were reviewed. A motion was made by Dennise and seconded by Chuck; all members were in favor.

Treasurer's Report: Brian reported that the association had a balance as of June of \$7,924.71. The conference receipts were \$2,375 and Expenses were \$2,429.20, resulting in a loss of \$54.20 for the conference.

Beverly Drouin, the new Health Officer Liaison was introduced to the board members. She presented an update of her activities since she has assumed the position.

- A review of all the electronic records
- She has been working with Janice Southwick in getting an understanding of the position.
- She has been taking phone calls that come in, most have been tenant issues
- Beverly asked the board what they thought about a list serve. One could be set up very easily. She would put all health officers on the list serve and those that did not want to participate could unsubscribe. The list serve would go live on September 1; an advance email would go out to all health officers. It was recommended that deputy health officers be included.
- Beverly asked the board if anything had been done with the results of the 2010 health officer survey. The survey had 32 questions and was sent to 234 health officers. There were 75 responses. She will send out the results of the survey to the board electronically.
- Her office phone number is 271-8128, her cell phone for board members only is 545-4775. The email address is: beverly.drouin@dhhs.state.nh.us
- She asked what about webinars for health officer training. A link could be put on the Health Officers Association website. Phil from Manchester could do some training.
- A question was asked about how we train health officers who do not have email access.
- An email was received from a tenant with concerns, asking about mold standards and state legislation. The party should be referred to the Lebanon Health Officer
- The Healthy Homes Conference will be coming up in October

Beverly was asked if she will be serving as health officer for the unincorporated areas. She said she did not know and would check into this.

Old Business

Committee Reports

Arboviral: There is more spraying activity in Massachusetts than in New Hampshire. Ticks are a problem this year.

Emergency Preparation Conference: Chuck reported that the Emergency Preparation Conference held in June was good this year. There was no keynote speaker this year. This is a free conference.

Nuisance Work Group: Beverly will talk to Mike on the status of this group

Outstanding for Mike: We need to check with Mike on if there has been a resolution on the question about health officers as agents of the state.

Public Health Improvement Committee: Minutes were distributed

Legislation: No report

Website: Include Bev's appointment as Health officer Liaison. Also put something up about the Healthy Homes conference and Survive & Thrive.

Fall Conference

- Conference is scheduled for October 25 at LGC
- Need something for afternoon sessions
 - Don asked about the UNH Zoological speaker that presented at a previous conference. Don will attempt to make contact.
 - Judy has not heard back from Phil
- Survey showed interest in:
 - Legal Issues
 - Housing Standards
 - Issuing Orders
 - LGC attorney could speak on issuing orders
 - Chuck could go over civil penalty citations that he has used
- Possibly something on abandoned property. A legal expert on the subject would need to be found.
- Speaker Gifts: Beverly said that gifts are not necessary. A gift certificate, thank you letter or certificate would be fine.
- Give aways: Dashboard sign, license plate sign, knit shirts?
- Vendors: Atlantic pest, Homeless prevention. Have vendors introduce their company after lunch.

Next meeting date: August 21, 28 or 30

The meeting was adjourned at 11:54 am

Submitted by

Wayne Whitford