



# New Hampshire Health Officers Association

*Executive Board Minutes*

19 March 2024

**9:30 am –11:00 am**

Zoom Meeting Format

- Call to Order - Wayne Whitford, President
- Attendance
  - Wayne Whitford, President – present
  - Brian Lockard, VP & Chair for Advocacy Subcommittee – present
  - Denise DeBlois, Treasurer – present
  - Rene Beaudoin, Chair for Data Subcommittee – present
  - Liam Ehrenzweig, Chair for Communication/Marketing Subcommittee – present
  - Courtney Bogaert – present
  - Heidi Peek-Kukulka – present
  - Nancy Kilbride, Events Your Way – present
  - Sophia Johnson, DPHS Health Officer Liaison Unit – present
- Health Officer Data Project – Caitlin McGonagle
  - Worked with Ren, Sophia and 17 health officers to develop data collection tool, described process. Tool prototype launched. Will help NH health officers demonstrate and measure work, cases. Also has training tracker and external resources.
- Approval of February minutes
  - Motion to approve; seconded. All members approved.
- Treasurer’s Report – Nancy Kilbride
  - Discussion regarding NHHOA budget, expenditures; amount in checking and money market accounts \$9,242.67, increase due to membership fees.
  - Membership drive – 170 members total, hope to get to 200 with conference fees.
- Spring Workshop
  - June 5th, Holiday Inn, in Concord. Draft agenda out. Speakers locked in, session topics. Ren and Brian to support Wayne for intro, Ren to discuss data project. Brian to discuss Advocacy subcommittee, other subcommittees. Networking opportunities, vendor time. Discussion regarding conference fees, vendor fees.

- Fall Conference
  - Go back to Holiday Inn in Fall? How is meal paid for? DHHS has changed opinion of food costs. Need to determine location, possibly with feedback from Spring conference. No obvious alternate place, Nancy had looked at other sites further north, with little success.
- Health Officer Liaison Updates – Sophia Johnson
  - New HO Manual format, positive feedback. Redesign landing page with IT. New person starting on April 19<sup>th</sup>. Is currently DHO, has MPH. Will be part time. Will be launching new update of training in May. Regional meetings are going very well, are well received by participants, good evaluations.
- Committee Reports
  - Note from last meeting – need Emergency Response Committee
    - a. Advocacy Subcommittee – Quick committee meeting. Discussed HB 1479, some bills have died, some have passed. Background checks for HOs should pass. SB 63 amended, much more benign. Info to go out on Listserve.
    - b. Communication Subcommittee – put out newsletter, wants feedback from board, info from different committees. Can solicit participation from other HOs.
- Next virtual meeting is scheduled for 16 April 2024 at 9:30-11:00AM.
- Adjournment – Wayne Whitford, President