

NEW HAMPSHIRE HEALTH OFFICERS ASSOCIATION

EXECUTIVE BOARD MEETING

APRIL 30, 2013

Meeting commenced at 9:15 am – Local Government Center, Concord, NH

ATTENDANCE: Judy Jervis-President, Brian Lockard-Treasurer, Bill Oleksak, Cec Curran-Vice President, Dennise Horrocks, Arthur Capello, Chuck Stata, Don Bent, Heidi Peek, Kim McNamara via conference call

MINUTES: March 14, 2013 minutes were reviewed. Chuck made a motion to accept as written, Arthur seconded; all were in favor.

TREASURER'S REPORT: March 31, 2013 balance \$11,120.76. March invoice from Cornerstone was reviewed. Expenses seem high. We will plan to have our next meeting at the Cornerstone office. If we have questions/concerns we will be able to access the office directly.

BUSINESS:

Question has been raised about health officer membership in the assoc. if one is a health officer for more than one town- Does the HO have to sign up with each town for membership or pay through one town for membership and still be counted as a member even if one registered for a conference through the other town. The board decided one membership was acceptable for registration at a HOA conference. If one is a HO for more than one town, according to the by-laws the HO can only vote once on any voting issues. On the membership form we should have a statement line to list all towns you serve as a Health Officer or Deputy Health Officer.

D.O.E was asked to attend our meeting today. We had no response to our request.

May 16 Workshop—Judy is unable to attend. Cec will be the facilitator. Dennise and Heidi will attend to the handouts, raffles and evaluations. Bev and Brian will attend to the registration table and certificates. Arthur will attend to the caterer. Cornerstone has a template for the certificates, will print and deliver them. Dennise offered to reprint the agendas with the changes.

Committee Reports—

Arboviral—Dennise and Brian. May 10 is the NE EEE Conference.

PHI Council minutes were sent out by Judy.

Emergency Preparedness Conference update from Rodney was sent out to the board. Conference is June 27.

Legislation—Bedbug House Bill 482 passed. Effective January 2014. Kim mentioned in Portsmouth the issue under housing . She also noted there were no other environmental health issues presently.

Granite State Designers and Installers-have a monthly news letter. Bill will forward it on to the board.

Heidi mentioned 2 state public health nurses are gone from Communicable Disease. How will this affect notification of any outbreaks at schools and nursing homes? Does Bev know what the situation is?

HEALTH OFFICER MANUAL REVIEW-ENVIRONMENTAL HAZARDS

Judy noted in the Cemeteries, Burial & Disinternment Location of Site, RSA 289:2-9 is ERROR. The correct RSA 289:3 II. This has been in error for years.

Bev—Should Healthy Homes be included ?

Indoor Air Quality: add to check list—Check with the landlord &/or building inspector/code enforcement re: the issues

Investigate?

Add “Mold In My Home What to do”, and the 2001 I.A.Q. Fact Sheet

?Mold subsection –“see mold”

The check list not for all health officers, some may not be able to do or be qualified to do.

“Personal Conditions/Behaviors” section is not relevant- Last sentence should not be there.

Outdoor Air Quality: Des references to Health Officers

Smoke test

Carbon monoxide-1st on the list-call fire dept

Wood burning furnaces-general note to check with local zoning and land use as may be stricter than the state

? “Fugitive Dust” = “Dust Control”

Probably would be good to have a definitions section

Asbestos: add back RSA 141: E Management and control and RSA 141 Enforcement; Demo and Reno Notification Form; types of asbestos and air sampling

Food Program: Make a distinction of self-inspecting and non. Current rules. ? Closures criteria old or new? Immanent items?

Child care, Youth care and nursing homes- list agency to call

Housing Standards: Reference to check with code/building officials. Do joint inspections. Add back RSA 147:16-a Procedure for Building Vacated.

List all RSA's involved

Bev ? RSA Sheet

Add bedbug RSA or reference to RSA

Indoor Smoking Act: Add back instructions and form for complaint

? Condo smoking complaint

Lead: Add RRP certification and training Law and add occupational hazard of bringing the lead home.

Healthy Homes

Mold: EPA reference to book

? Mass Board of Health

Check with building/code officials for water leaks, flooding...(educate the building officials mold is a building issue first)

Radon:

Water:

Pierce Rigrod with DES will be trying to put together a definition of "potable water"

VOC's and SVOC's

Beach Water: Town dependent. Add Sample protocol. Have a "How to" fact sheet. Have a template for BEACH CLOSED so town can fill in for themselves. DES does have signs they will give you and other resources.

Have on-line templates of letters and signs for all the various issues.

NEXT SECTION – Inspections and Enforcement.

Board decided to hold off on this section until we have reviewed the communicable disease and environmental hazard sections with Bev.

NEXT MEETING JUNE 20, THURSDAY, 9 am-12, AT CORNERSTONE-53 Regional Drive, Concord.

Meeting adjourned at 12.

Submitted by Judy Jervis, President

