

New Hampshire Health Officers Association
Executive Board Meeting
April 13, 2017
Meeting Minutes

Board Members Present: Arthur Capello, Wayne Whitford, Brian Lockard, Dennis Roseberry, Dennise Horrocks, Judy Jervis Guest: Nancy Kilbride

Minutes of the March 2017 executive board meeting were approved by the board members

Treasurer's Report:

Checking Account Balance: \$17,370.61

Money Market Account: \$10,437.55

Deposit made by Nancy \$700.00 36 Conference registrations

Arboviral Table Top exercise to be held on Zika Virus

Zika response plan to be reviewed

Legislation: House bill 279: Changes to indoor smoking act appears to be dead in the legislature

House Bill 265: Accessory Dwelling Units-septic requirements has passed the house and is in Senate committee

Health Officer Liaison: Matt Cahillane is new part time Health officer Liaison at DHHS

Will he attend meetings?

Introduction at the spring conference, have bio

What are his responsibilities?

Emergency Preparedness

Conference June 8, no more information available

Emergency Management Academy provides web based training

NH COSH course will be held in September in Hooksett

DCYF: Information on new afterhours reporting for DCYF were sent out to police and fire departments. Handouts should be available at the conference

Yankee Conference: To be held in Rhode Island this year

Workshop

Brian will assist with the registrations and oversee the vendors

Judy will oversee the food. She has the mugs and will get Common Man gift certificates

Dennise will take care of door prizes

Heidi will provide the maple syrup

Fall Conference: Conference and annual meeting will be held October 19.

Nancy Kilbride's Report:

Membership: There are 193 paid members to date, same as last year

There are 36 new members. Nancy will send out email to members who did not renew membership

38 People have registered for the spring conference

Will send out email alert to meet the new Health Officer Liaison and provide information on the guest speaker (provide YouTube link)

Exhibitor contact information will be sent to Nancy

Nancy will do certificates and name tags. (Certificates to be done on card stock)

Put upcoming events on the website

Update list of health officers

Invite exhibitors from last year's fall conference

New Beach Coordinator at DES: Contact for information

Manchester Health Department Institute: Consider having association sponsor a class or purchase books

Christine: Retainer has been used up, Arthur to research fee or retainer

Department of Education: No information on the school inspections, check with Matt Cahillane.

June meeting: Will be held on June 20 at 9:00 AM

Adjourn: Meeting adjourned at 10:46

Submitted by: Wayne Whitford, Vice President