



# New Hampshire Health Officers Association

## Executive Board Meeting Minutes

Tuesday April 13, 2021

Via Zoom Video Meeting Platform

### I. Call to Order

Wayne Whitford, President called the meeting to order at 1:04PM via Zoom Meeting Platform

### II. Attendance

Wayne Whitford, President  
Brian Lockard, Vice President  
Denise DeBlois, Treasurer  
Dennise Horrocks, Secretary  
Ron Eisenhart  
Heidi Peek  
Ren Beaudoin  
Sophia Johnson, Health Officer Specialist  
Nancy Kilbride, Events Your Way

#### Absent:

Dennis Roseberry  
Arthur Capello  
James Murray  
Ron Beard  
Matt Cahillane, Program Manager, HOLU

### III. Approval of Minutes

The minutes from March 23, 2021 were approved.

### IV. Treasurer's Report- Denise DeBlois/ Nancy Kilbride

March expenses were \$1170, (2 months) Event Planner. Revenue was \$360 for membership, and total in Checking account and Money market is \$16,792. Currently at 184 members, and Nancy will target those who have not yet signed up. Treasurer's report accepted.

### V. Health Officer Liaison Updates/ Health Officer Manual Update- Sophia Johnson

- a) Update: Sophia is currently working on a new grant through DHHS for June 2021. This would provide stipends to HO's for training in health disparities during Covid. The amount would be \$200,000 over 2 years. Proposing funds for PPE to go along with this outreach. Also looking to purchase a training platform for HO's through this grant. Sophia and Matt talked to IT about a platform for training, and many other departments are interested in this also.
- b) Training and Health Officer's Manual: Sophia is having a 1 hour training on Inspections for Foster Care on Thursday April 22<sup>nd</sup> at 9:00AM. Matt and Sophia are developing a ranking system for the HO manual chapter updates. The Re-opening task force is looking at consolidating all the guidelines into one universal document.

## **VI. Spring Workshop discussion**

- a) Wayne and Sophia worked on an overview for the workshop. They will send it to Dr. Chan. Matt asked to be cc'd on this in case there is something else that Dr. Chan needs. Nancy has posted the workshop information on our website. So far 44 have registered, and some questions have been included to ask Dr. Chan. Matt and Sophia are working on the slides and then onto a master PowerPoint. Once HB79 passes, a listserv message will go out and will put in a blurb about the workshop and legislation session.

**VII. Strategic Planning Discussion** Sophia announced that she will be on maternity leave starting in August. We should think about discussing strategic planning again at the end of October, beginning of November. Sophia and Nancy will search for facilitators. The board will revisit this topic in July.

## **VIII. Covid-19 Updates/ Response/ Issues**

- a) The CDC has released new guidance on cleaning, ventilation and Covid on surfaces. Nancy mentioned a ventilation expert that is interested in becoming a member of NHHOA, and he is also interested in being a presenter at a future workshop. The Board would want him to present science, not a sales pitch. We should direct members to resources and agencies that have the information needed. Ren has some resources for indoor air and Covid, and he will provide them to Nancy to post on our website. The Board discussed the potential consolidation of the reopening guidelines, and when this happens, we should consider a webinar for HO's.

## **IX. Committee Reports:**

- Seasonal Issues: Very dry, semi-drought conditions. Ticks are already out in force.
- Emergency Preparedness: Nothing to report
- Legislative/ NH Public Health Association: Senate hearing yesterday on HB79, and it appears they will probably reach a decision by the end of the week. If approved, then it will take effect in 60 days. We will have to review the yearly readiness report from the Board. Matt has a draft template that he will send to the Board. The rules section for this bill have not been written yet, so he is not sure of the guidance for working with the BOS. He will work with NHMA on the requirements for background checks, as there is an added cost to this requirement.

**X. New business** None

## **XI. Next Meeting**

- a) The next zoom meeting will be Tuesday June 15, 2021 at 9:00AM. There is no May meeting because of the Spring workshop.
- b) The meeting was adjourned at 1:43PM.

Respectfully submitted: Dennise Horrocks, Secretary